



REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____

Name of Business : _____
 Address: _____
 Email address: _____ Telephone No. _____

QUOTATION NO. 1240
 DATE: OCT 25 2022
 P.R. NO.: 2022-08-035 ; 2022-06-711
 ABC: Php. 800,000.00
 Fund Source: IGI- FF

The Benguet State University through its Bids and Awards Committee will undertake WP- SUP for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of Nov. 02 2022. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph).
- The item/s shall be procured by: _____ a) item; _____ b) lot; c) per sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____
 (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE B. BASCO
 Chairperson, BAC (Goods & Services)

College/Dept./Office: **OSS & CTE**

| Item No. | Qty | Unit | Item | Technical Specifications (Brand and Model) | | ABC | Unit Cost | Total Cost |
|----------|-----|------|--|--|---------------|-------------------|-----------|------------|
| | | | | COMPLY | COUNTER OFFER | | | |
| 1 | 1 | Lot | Supply and Delivery of Photocopiers | | | 800,000.00 | | |
| | 1 | Unit | COLORED COPIER with SPDF for CTE | | | | | |
| | | | "Colored Photocopier with the minimum specifications: 1.3 Ghz ; 1200 dpi resolution, 4GB Memory 350 GB Storage 20 cpm 25-400% Zoom range Connectivity with a standard USB port, NIC and WLAN PMA: 12mos machine guarantee or 60,000 copies whichever comes first. With original 5 sets of toners (BCMY) and 1 unit col-cab" | | | | | |
| | 1 | Unit | COLORED COPIER with ADRF for OSS | | | | | |
| | | | "Colored Photocopier with the minimum specifications: 1.3 Ghz ;1200 dpi resolution, 4GB Memory 350 GB Storage 20 cpm 25-400% Zoom range Connectivity with a standard USB port, NIC and WLAN PMA: 12mos machine guarantee or 60,000 copies whichever comes first. With original 2 sets of toners (BCMY) and 1 unit col-cab" | | | | | |
| | | | xxxxx | | | | | |

Counter offers:

Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name _____

Date and time of receipt of RFQ _____

* Not a ground for disqualification for failure to indicate but required as a condition for award.