



Republic of the Philippines  
Benguet State University

2601 La Trinidad, Benguet

www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**

**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/Corporation/Cooperative/Agency: \_\_\_\_\_

QUOTATION NO. 1277

Name of Business : \_\_\_\_\_

DATE: OCT 05 2023

Address: \_\_\_\_\_

P.R. NO. : 2023-09-1209

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

ABC: Php. 483,860.00

FUND SOURCE: 163

The Benguet State University through its Bids and Awards Committee will undertake NP Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of Oct. 11, 2023. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by:  a) line item; \_\_\_\_\_ b) lot; \_\_\_\_\_ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

**REYNANTE B. BASCO**  
Chairperson, BAC (Goods & Services)  
10-5-23

College/Dept./Office: **MARKETING CENTER**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	200	pkgs	Plastic bags, biodegradable, small 100's/pack			14,000.00		
2	2000	pcs	Eco bag small			10,000.00		
3	2000	pcs	Eco bag medium			16,000.00		
4	2000	pcs	Eco bag Large			20,000.00		
6	500	pkgs	dried strawberry 100g, stand up pouch <u>(100g/pack)</u>			62,500.00		
8	300	bxs	Herbal tea 30g (1.5gx20tea bags)			39,000.00		
9	250	bxs	Coffee Arabica 4.5gx10			27,500.00		
10	200	pkgs	Nuts Assorted 100g, stand-up pouch			29,000.00		
11	200	pkgs	Mushroom Fries 100g, stand-up pouch			22,000.00		
16	50	pkgs	Assorted Instant Coffee 25gx12s			14,750.00		
17	20	pkgs	Assorted Instant Coffee 20gx18s			5,900.00		
18	20	pkgs	Assorted Instant Coffee 20gx25s			5,600.00		
19	20	pkgs	Assorted Instant Coffee 38gx15s			6,500.00		
20	20	pkgs	Assorted Instant Coffee 40gx12s			6,500.00		
21	15	pkgs	Assorted Instant Coffee 36gx15s			4,950.00		
22	15	pkgs	Assorted Instant Coffee 25gx25s			4,650.00		
23	15	pkgs	Assorted Instant Coffee 20gx20s			4,500.00		
32	360	btls.	Crunchy Garlic 200ml plain/mild/hot			51,120.00		
33	120	btls.	Oriental Dressing 200ml			12,840.00		
34	120	btls.	Gourmet tuyo 230g			17,400.00		
35	120	btls.	Gourmet tinapa 230g			17,400.00		
36	120	btls.	Gourmet sardines 240g			17,400.00		
37	150	pkgs	Yougurt pastillas 190g, resealable pouch			20,550.00		
38	75	jars	Cookie Poms 450g			16,500.00		
39	100	tub	Special Pastillas 260g			13,600.00		
40	50	tub	Pastimallows 160g (12pcs/tub)			4,100.00		
41	75	tub	Toasted Pastillas 270g			6,900.00		
42	30	tub	Toasted Mamon 520g			6,450.00		
43	50	pkgs	Bucheron 70g, resealable pouch <u>(70g/pack)</u>			6,250.00		
			<b>TOTAL</b>			<b>483,860.00</b>		

Counter offers:

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name \_\_\_\_\_

Date and Time of Receipt of RFQ \_\_\_\_\_

\* Not a ground for disqualification for failure to indicate but required as a condition for award.