



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet
 www.bsu.edu.ph
 Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____
 Name of Business : _____
 Address: _____
 Email address: _____ Telephone No. _____

QUOTATION NO. 109
 DATE: FEB 16 2023
 P.R. NO. : 2023-01-48
 ABC: Php. 52,696.95
 FUND SOURCE: 163

The Benguet State University through its Bids and Awards Committee will undertake NP Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 90 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of FEB. 22, 2023 Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: _____ a) line item; _____ lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, date of OR : _____
 _____ (If renewal of Business Permit is still on process, please indicate OR No: _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

REYNANTE E. BASCO
 Chairperson, BAC (Goods & Services)

College/Dept./Office: MARKETING

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
46	10	pks	cookies assorted 75gx60			9,700.00		
47	50	pks	cookies assorted spreadz 25gx10s			3,250.00		
48	50	pks	cookies assorted 25gx10s			3,250.00		
61	3	cs	assorted chocolate 50gx24			5,896.50		
64	2	cs	candies assorted 50x40			2,868.00		
66	3	cs	butter coconut cookies 90gx60s			3,135.15		
67	5	cs	cookies 130gx20s			2,742.65		
68	5	cs	cookies 130gx30s			4,052.65		
69	50	pks	assorted crackers 25gx10			3,000.00		
70	50	pks	assorted crackers 25gx30			3,137.50		
71	5	cs	choco coated cookies 25gx60s			2,764.50		
72	1	cs	assorted instant coffee 25gx10			1,500.00		
73	100	pks	choco drink sachets assorted 12sx24g			7,400.00		
TOTAL						52,696.95		
XXXXXXXXXXXX								

Counter offers:

Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

 Signature over Printed Name

 Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.