



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet
 www.bsu.edu.ph
 Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/Corporation/Cooperative/Agency: _____

QUOTATION NO. 1026

Name of Business : _____

DATE: AUG 29 2023

Address: _____

P.R. NO. : 2023-08-1100

Email address: _____ Telephone No. _____

ABC: Php. 150,900.00

FUND SOURCE: 163

The Benguet State University through its Bids and Awards Committee will undertake NP Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of Sept. 4, 2023. Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: a) line item; _____ b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____

Reynante B. Basco
REYNANTE B. BASCO
 Chairperson, BAC (Goods & Services)

College/Dept./Office: **MARKETING CENTER**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
27	50	pks	Drip Coffee 10's (flavored,pouch)			11,500.00		
28	50	pks	Drip Coffee 20's (flavored,pouch)			16,000.00		
29	50	pks	Drip Coffee 10's-arabica(pouch)			11,750.00		
30	75	pks	Drip Coffee 10's-blend (pouch)			17,250.00		
31	40	bxs	Drip Coffee 20's-arabica (box)			18,800.00		
32	100	pks	Ground Coffee200g- arabica(pouch)			23,500.00		
33	100	pks	Ground Coffee 200g -blend (pouch)			19,500.00		
34	50	bxs	Drip Coffee 10's-arabica(box)			16,000.00		
43	1	cs	assorted instant coffee 56gx200			2,300.00		
44	1	cs	assorted instant coffee 55gx200			2,300.00		
45	1	cs	assorted instant coffee 58gx200			2,300.00		
46	1	cs	choco sachets 24gx532			4,100.00		
47	1	cs	assorted instant coffee 28gx8x30			1,600.00		
48	1	cs	assorted instant coffee 25.5gx8x30			2,000.00		
49	1	cs	assorted instant coffee 29gx8x30			2,000.00		
TOTAL						150,900.00		
XXXXXXXXXXXX								

Counter offers:

Delivery Period: _____
 Warranty: _____
 Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

 Signature over Printed Name

 Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.