



**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_ QUOTATION NO. 1007  
 Name of Business : \_\_\_\_\_ DATE: AUG 27 2023  
 Address: \_\_\_\_\_ P.R. NO. : 2023-08-1084  
 Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_ ABC: Php. 375,000.00  
 FUND SOURCE: GAA

The Benguet State University through its Bids and Awards Committee will undertake LP- SVP  
 for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 25 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 pm of Aug. 31, 2023. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by:  a) line item;  b) lot;  c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_  
 No: \_\_\_\_\_, (if renewal of Business Permit is still on process, please indicate OR \_\_\_\_\_ for the payment of renewal).

9. \* PhilGEPS Registration Number: \_\_\_\_\_

*[Signature]*  
**REYNANTE B. BASCO**  
 Chairperson, BAC (Goods & Services)  
8-22-23

College/Dept./Office: **HRDO**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
3	16	pc	Plaque for Retirees, wood (as per design and specifications)			80,000.00		
4	40	pc	Medallion for Individual Awards, wood (as per design and specifications)			160,000.00		
5	15	pc	Plaque for Group Awards, wood and acrylic plastic (as per design and specification or sample)			75,000.00		
6	30	pc	Plaque for other awards (as per design and specifications)			60,000.00		
			x-x-x-x-x-x					
			<b>TOTAL</b>			<b>375,000.00</b>		

Counter offers:

Delivery Period: \_\_\_\_\_  
 Warranty: \_\_\_\_\_  
 Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.





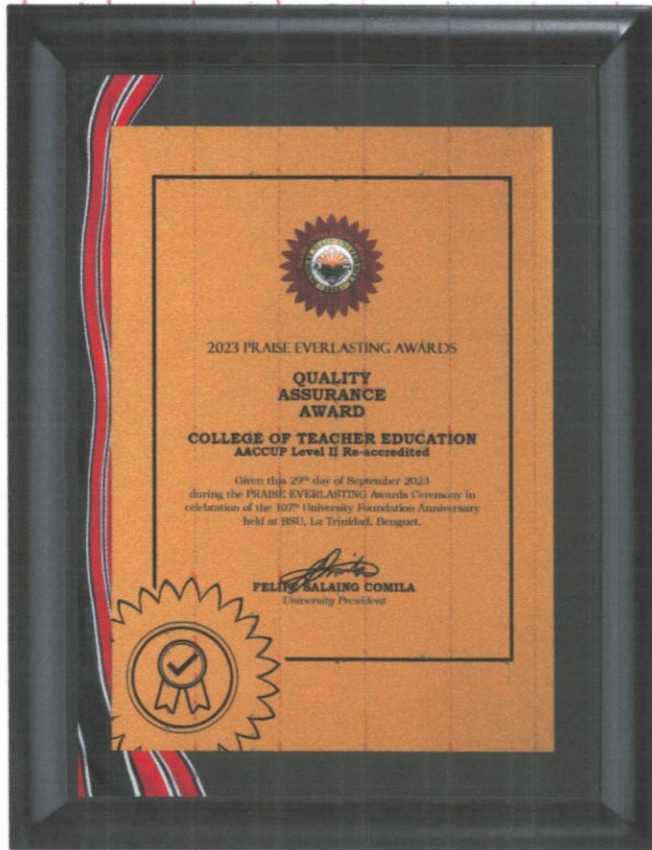
5 inches

# Plaque for Group Awards



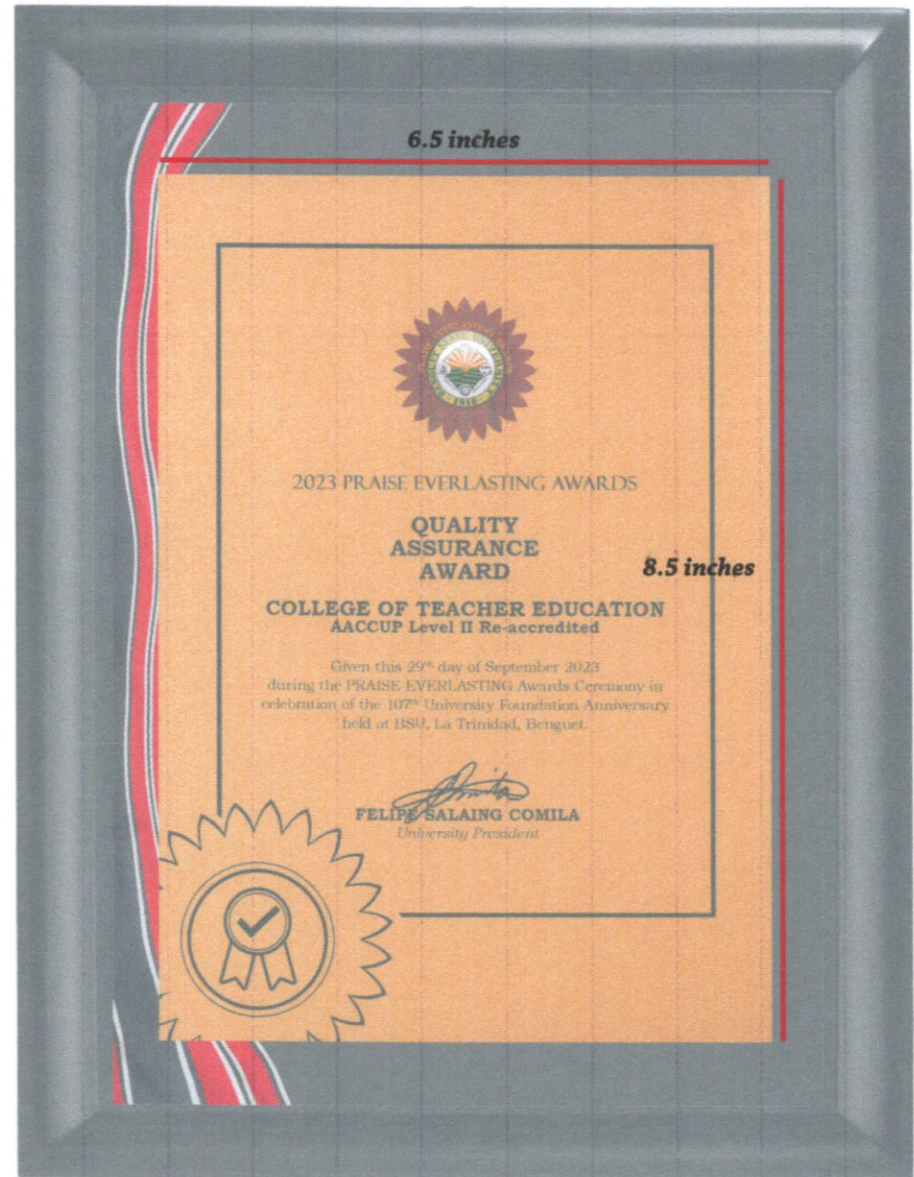
\*\*depth of base: 2 inches

# Plaque for other awards



10.5 inches

9 inches



6.5 inches

8.5 inches