



**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_ QUOTATION NO. 05  
 Name of Business : \_\_\_\_\_ DATE: JAN 09 2023  
 Address: \_\_\_\_\_ P.R. NO. : 2022-11-1278  
 Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_ ABC: Php. 187,500.00  
 FUND SOURCE: GAA

The Benguet State University through its Bids and Awards Committee will undertake YIP-SVP  
 \_\_\_\_\_ for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 7 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 9:00 Am of Jan. 9, 2023. **Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by: \_\_\_\_\_ a) line item; \_\_\_\_\_ b) lot; \_\_\_\_\_ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal)
- \* PhilGEPS Registration Number: \_\_\_\_\_

**REYNANTE B. BASCO**  
 Chairperson, BAC (Goods & Services)

College/Dept./Office: HRDO

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	1	lot	Plaque for Loyalty/Service Awards - glass, 1/2" thick, kayabang shape with stand, yellow and white letterings with green background (as per sample), sizes vary according to length of service 10 years (6.5" x 5") (13 pcs) 15 years (7.0" x 5.5") (13 pcs) 20 years (7.5" x 6.0") (19 pcs) 25 years (8.0 x 6.5") (7 pcs) 30 years (8.5" x 7.0") (5 pcs) 35 years (9.0" x 7.0") (2 pcs) 40 years (9.5" x 7.0") (10 pcs)			187,500.00		
			X-X-X-X-X-X-X					
			<b>TOTAL</b>			<b>187,500.00</b>		

Counter offers:  
 Delivery Period: \_\_\_\_\_  
 Warranty: \_\_\_\_\_  
 Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
 Signature over Printed Name \_\_\_\_\_  
 Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.