



### PURCHASE ORDER

Supplier :	<b>MJM GROCERY PRODUCTS TRADING</b>	P.O. No.	2024-04-B77-62
Address :	BALANGABANG PICO ROAD, LA TRINIDAD, BENGUET	Date:	APR 04 2024
TIN :		Mode of Procurement:	<b>Negotiated Small - Value Procurement</b>
		P.R. No.	2024-03-443

Gentlemen,  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	<b>BAKERY PROJECT</b>	Delivery Term :	<b>FOB Destination</b>
Date of Delivery :	<b>30 days upon receipt of PO</b>	Payment Term :	<b>within 30 Days after complete delivery</b>

Item No.	Stock / Property No.	Unit	ITEM	Quantity	Unit Cost	Total Amount	END-USER
1		bales	Baking cup liner 2oz. color: white	3	330.00	990.00	BAKERY
2		bales	Baking cup liner 3oz. color: white	3	640.00	1,920.00	
3		reams	Brown paper kraft 36 x 48	20	1,060.00	21,200.00	
9		rolls	Pastry bag clear 18", reusable	3	3,180.00	9,540.00	
17		sets	Cake box without window 12 x 16 body, 12 x 16 cover	150	30.75	4,612.50	
20		bales	Microwavable S16 round clear plastic with lid 500ml	5	1,240.00	6,200.00	
21		pieces	Pie box 9" x 9" x 2, without window	100	15.50	1,550.00	
			<b>Total</b>			<b>46,012.50</b>	

**Total Amount in Words : Forty Six Thousand Twelve & 50/100 Pesos Only.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Conforme :

**Mary Jayne Lim**

Signature over Printed Name of Supplier

4/17/24

Date

Fund Cluster :

Funds Available :

**IMELDA B. GALINATO**

Chief Accountant

Very truly yours,

**FELIPE SALAING COMILA**

University President

ORS/BURS No. :

Date of ORS/BURS :

Amount :

2024-04-149

APR 04 2024

46,012.50