



Republic of the Philippines  
**Benguet State University**  
 2601 La Trinidad, Benguet

### PURCHASE ORDER

|            |  |                      |   |
|------------|--|----------------------|---|
| Supplier : | <b>SBCO MERCHANDISE</b>                | P.O. No.             | 2024-04-137-55                              |
| Address :  | 49B FERGUSON ROAD, GUIPAD, BAGUIO CITY | Date:                | APR 03 2024                                 |
| TIN :      |  | Mode of Procurement: | <b>Negotiated Small - Value Procurement</b> |
|            |  | P.R. No.             | 2024-03-441                                 |

Gentlemen,  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **BAKERY PROJECT** Delivery Term : **FOB Destination**  
 Date of Delivery : **30 days upon receipt of PO** Payment Term : **within 30 Days after complete delivery**

| Item No.     | Stock / Property No. | Unit  | ITEM   | Quantity | Unit Cost | Total Amount      | END-USER |
|--------------|----------------------|-------|--|----------|-----------|-------------------|----------|
| 3            |                      | cases | Assorted carbonated drinks 290ml, expiration should be within 3 months   | 300      | 209.88    | 62,964.00         | BAKERY   |
| 10           |                      | sacks | Brown sugar 50kg, washed   | 70       | 3,300.00  | 231,000.00        |          |
| 11           |                      | sacks | Confectioner powdered sugar 22 x 2.272kg, pure cane confectionery, penco | 25       | 5,013.80  | 125,345.00        |          |
| <b>Total</b> |                      |       |  |          |           | <b>419,309.00</b> |          |

**Total Amount in Words : Four Hundred Nineteen Thousand Three Hundred Nine Pesos Only.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Conforme :

Amount tendered  
 Signature over Printed Name of Supplier

04-11-24  
 Date

Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_

**IMELDA B. GALINATO**  
 Chief Accountant

Very truly yours,

Felipe Salaing Comila  
 University President

ORS/BURS No. : 2024-04-159  
 Date of ORS/BURS : APR 05 2024  
 Amount : 419,309