





PURCHASE ORDER

Supplier:	GAKKEN PHILIPPINES, INC.	P.O No.:	2024-01-GAA-36
Address:	San Juan City, Metro Manila	Date:	JAN 24 2024
Tin:		Mode of Procurement:	PUBLIC BIDDING (IB No. 2024-10)
		PR No.:	2024-37, 36 & 44

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	BSU SPMO	Delivery Term:	FOB DESTINATION
Date of Delivery:	WITHIN 30 CALENDAR DAYS UPON RECEIPT OF NTP/P.O	Payment Term:	within 30 days after complete delivery

Item no.	Stock/Property No.	Unit	ITEM	Quantity	Unit Cost	Amount	END-USER
3		unit	<b>HP LASERJET MFP M42623DN</b> Copier Scanner with ADF, 3KVA AVR and pedestal With the minimum specifications: 1. Warm-up Time: 31 seconds; Memory: at least 256 MB; Power Source: 220 - 240 V, 50/60 Hz 2. Multiple copying: Up to 600 dpi; Zoom: From 50% to 200%; 3. PRINTER: Resolution: 600 dpi; 4. SCANNER: Scanning speed: Color: Maximum 6 originals per minute, B/W Maximum 15 originals per minute; Resolution: Up to 600 dpi; 5. PAPER HANDLING: Standard paper tray(s): A3, A4, A5, Bypass tray; A3, A4, A5, A6; Paper input capacity: Standard: at least 350 sheets; Paper output capacity: at least 250 sheets; 6. With complete accessories, toner and 3KVA AVR, lifetime free service machine maintenance, warranty and software included.	3	51,000.00	153,000.00	CAH
5		Unit	<b>HP LASERJET MFP M42623DN</b> Copier Printer Scanner with with ADF, 3KVA AVR and pedestal DIGITAL COPIER (Digital B&W Multi Function Printer) With the minimum specifications: 1. Warm-up Time: 31 seconds; Memory: at least 256 MB; Power Source: 220 - 240 V, 50/60 Hz 2. Multiple copying: Up to 600 dpi; Zoom: From 50% to 200%; 3. PRINTER: Resolution: 600 dpi; 4. SCANNER: Scanning speed: Color: Maximum 6 originals per minute, B/W Maximum 15 originals per minute; Resolution: Up to 600 dpi; 5. PAPER HANDLING: Standard paper tray(s): A3, A4, A5, Bypass tray; A3, A4, A5, A6; Paper input capacity: Standard: at least 350 sheets; Paper output capacity: at least 250 sheets; 6. With complete accessories, toner and 3KVA AVR, lifetime free service machine maintenance, warranty and software included.	4	51,000.00	204,000.00	CNS

8	unit	<p><b>HP LASERJET MFP M42623DN</b> Copier Printer Scanner with ADF, 3KVA AVR and pedestal DIGITAL COPIER (Digital B&amp;W Multi Function Printer) With the minimum specifications: 1. Warm-up Time: 31 seconds; Memory: at least 256 MB; Power Source: 220 - 240 V, 50/60 Hz 2. Multiple copying: Up to 600 dpi; Zoom: From 50% to 200%; 3. PRINTER: Resolution: 600 dpi; 4. SCANNER: Scanning speed: Color: Maximum 6 originals per minute, B/W Maximum 15 originals per minute; Resolution: Up to 600 dpi; 5. PAPER HANDLING: Standard paper tray(s): A3, A4, A5, Bypass tray; A3, A4, A5, A6; Paper input capacity: Standard: at least 350 sheets; Paper output capacity: at least 250 sheets; 6. With complete accessories, toner and 3KVA AVR, lifetime free service machine maintenance, warranty and software included.</p>	1	51,000.00	51,000.00	CPAG
10	Unit	<p><b>HP LASERJET MFP M42623DN</b> Copier Printer Scanner with ADF, 3KVA AVR and pedestal With the minimum specifications: 1. Warm-up Time: 31 seconds; Memory: at least 256 MB; Power Source: 220 - 240 V, 50/60 Hz 2. Multiple copying: Up to 600 dpi; Zoom: From 50% to 200%; 3. PRINTER: Resolution: 600 dpi; 4. SCANNER: Scanning speed: Color: Maximum 6 originals per minute, B/W Maximum 15 originals per minute; Resolution: Up to 600 dpi; 5. PAPER HANDLING: Standard paper tray(s): A3, A4, A5, Bypass tray; A3, A4, A5, A6; Paper input capacity: Standard: at least 350 sheets; Paper output capacity: at least 250 sheets; 6. With complete accessories, toner and 3KVA AVR, lifetime free service machine maintenance, warranty and software included.</p>	1	51,000.00	51,000.00	CPAG
XXXXXXXXXXXX						
TOTAL AMOUNT:					459,000.00	
(Total Amount in Words)		Four Hundred Fifty-nine Thousand Pesos Only				
In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.						
Conforme:		Very Truly Yours:				
<div><div></div><div>Signature over Printed Name of Supplier</div><div>11-31-24</div><div>Date</div></div>		<div><div></div><div><b>FELIPE SALAING COMILA</b></div><div>Univeristy President</div></div>				
Fund Cluster: _____			ORS/BURS No.: 2024-01-203			
Funds Available: _____			Date of the ORS/BURS: 2 JAN 25 2024			
IMELDA B. GALINATO Accountant IV			Amount: 459,000.00 - 101 -			
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