



Republic of the Philippines  
**Benguet State University**  
2601 La Trinidad, Benguet

## PURCHASE ORDER

Supplier :	<b>MJM GROCERY PRODUCTS TRADING</b>	P.O. No.	2023-01-PT-8
Address :	JB-011 Pico, La Trinidad, Benguet	Date:	JAN 26 2023
TIN :		Mode of Procurement:	<u>Negotiated Small - Value Procurement</u>
		P.R. No.	2023-23

Gentlemen,

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	<b><u>BAKERY PROJECT</u></b>	Delivery Term :	<b><u>FOB Destination</u></b>
Date of Delivery :	<b><u>30 days upon receipt of PO</u></b>	Payment Term :	<b><u>within 30 Days after complete delivery</u></b>

Item No.	Stock / Property No.	Unit	ITEM	Quantity	Unit Cost	Total Amount	END-USER
8		sack	Bread flour 25kgs, general	275	1,015.00	279,125.00	BAKERY
10		sack	Brown sugar 50kgs	25	3,200.00	80,000.00	BAKERY
			<b>Total</b>			<b>359,125.00</b>	

**Total Amount in Words : Three hundred fifty nine thousand one hundred twenty five pesos only.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Conforme :

  
Mary Jane L. Lina  
Signature over Printed Name of Supplier

2/2/23

Date

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_


Very truly yours,

  
**FELIPE SALAING COMILA**  
University President

ORS/BURS No. : 2023-01-042

Date of ORS/BURS : JAN 30 2023

Amount : 359,125

  
**IMELDA B. GALINATO**  
Chief Accountant