



Republic of the Philippines
BENGUET STATE UNIVERSITY
La Trinidad, Benguet

PURCHASE ORDER

Supplier:	ER'S DRESS SHOP	P.O No.:	2022-10-SP-331				
Address:	1252 Gladiola Alley, MLC Bldg., Bagong Lipunan, Baguio City	Date:					
Tin:		Mode of Procurement:	NP - SVP				
		PR No.:	2022-09-1027				
Sir/Maam: Please furnish this Office the following articles subject to the terms and conditions contained herein:							
Place of Delivery:	BSU ATBI/IC	Delivery Term:	FOB Destination				
Date of Delivery:	15 calendar days upon acceptance of PO	Payment Term:	within 30 days after complete delivery				
Item no.	Stock/Property No.	Unit	PARTICULAR	Quantity	Unit Cost	Amount	END USER
			Supply & delivery of the ff customized polo shirts and conference bags:				
1		pc	Polo shirt (for conference) with collar and logo (embroidered), ribstop cloth, assorted sizes: 25 pcs Freesize, 25 pcs XXL 25 pcs 3XL 15 pcs 4XL 10 pcs 5XL see attached design for sample	100	400.00	40,000.00	ATBI/IC
2		pc	Conference bag, Katsa foldable shoulder tote handbag with snap button, printed text and designs Length : 46cm/18inches Height : 39cm/15.5inches(Handle not included) Width : 12cm/5inches see attached design for sample	300	190.00	57,000.00	ATBI/IC
TOTAL						97,000.00	
Total Amount in Words: Ninety Seven Thousand Pesos Only							
In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.							
Conforme: Panganiiban, Soledad V. Signature over-Printed Name of Supplier Nov. 17, 2022 Date				Very truly yours, FELIPE SALASING COMILA University President			
Fund Funds Available: _____ IMELDA BUIS GALINATO Accountant IV				ORS/BURS No.: 2022-11-1184 Date of the ORS/BURS: NOV 02 2022 97,000.00 (911)			