



Republic of the Philippines
BENGUET STATE UNIVERSITY
La Trinidad, Benguet



PURCHASE ORDER

| | | | |
|-----------|------------------------------------|----------------------|----------------|
| Supplier: | SANTIAGO COVE HOTEL AND RESTAURANT | P.O No.: | 2024-01-CMT-41 |
| Address: | SANTIAGO, ILOCOS SUR | Date: | JAN 31 2024 |
| Tin: | | Mode of Procurement: | NPLV |
| | | PR No.: | 2024-01-81 |

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | | | |
|--------------------|--------------------|----------------|----------------------------------------|
| Place of Delivery: | BSU SPMO | Delivery Term: | FOB DESTINATION |
| Date of Delivery: | February 5-7, 2024 | Payment Term: | within 30 days after complete delivery |

| Item no. | Stock/Property No. | Unit | ITEM | Quantity | Unit Cost | Amount |
|----------|--------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------|------------|
| 1 | | | I. Availability (50%) Available on February 5-7, 2024 | 57 | 7,200.00 | 410,400.00 |
| | | | II. Location and Site Condition (20%) Accessibility: Within Ilocos | | | |
| | | | Space: 1 slot for BSU Bus | | | |
| | | | IV. Venue (30%) | | | |
| | | | a. Catering Services (10%) Meals (buffet set-up) and Snacks (3 breakfast, 3 lunch, 3 dinner, 3 AM and PM snacks). Please see attached menu good for 57 pax | | | |
| | | | b. Function Hall (10%) Air conditioned hall that can accommodate 57 pax (banquet set-up); Sound/Audio System; 3 microphones; 1 LCD projector and ide screen; Unlimited wifi; free flowing coffee and others | | | |
| | | | c. Lodging/Accommodation: 10% Air conditioned room ith complete amenities (3-5 pax per room) | | | |
| | | | XXXXXXXXXXXXXXXX | | | |
| TOTAL | | | | | | 410,400.00 |

(Total Amount in Words) **Four Hundred Ten Four Hundred Pesos Only**
In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items/.

| | |
|-----------------------------------------|------------------------|
| Conforme: | Very Truly Yours |
| | |
| | FELIPE SALAINIG COMILA |
| | University President |
| Signature over Printed Name of Supplier | |
| | |
| Feb. 2, 2024 | Date |

| | |
|--------------------|-----------------------------------|
| Fund Cluster: | ORS/BURS No.: 2024-02-246 |
| Funds Available: | Date of the ORS/BURS: FEB 02 2024 |
| | Amount: 410,400 |
| IMELDA B. GALINATO | |
| Accountant IV | |