



Republic of the Philippines  
**BENGUET STATE UNIVERSITY**  
 La Trinidad, Benguet

# PURCHASE ORDER

Supplier:	BELLA VISTA RESORT	P.O No.:	2024-02-6A1-65
Address:	Sitio 01 Brookside Rd., Naguilan, La Union	Date:	FEB 23 2024
Tin:		Mode of Procurement:	NP - LV
		PR No.:	2024-02-333

Sir/Maam:


Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	BELLA VISTA RESORT	Delivery Term:	FOB Destination
Date of Delivery:	February 26-28, 2024	Payment Term:	within 30 days after complete delivery


Item no.	Stock/Property No.	Unit	PARTICULARS	Quantity	Unit Cost	Amount	END USER
			<b>Package for 85 pax:</b>			<b>396,974.00</b>	
			<b>I. Availability (50%)</b> Available: February 26-28, 2024				
			<b>II. Location and Site Condition(10%)</b> Outside BSU, accessible and with parking space				
			<b>III. Neighborhood Data (5%)</b> Clean and very good health condition with				
			<b>III. Venue (35%)</b>				
			a. Catering Services				
			- Meals (buffet style, complete meal - soup, main course (vegetables, fish, pork/chicken dishes) and dessert, comes with free flowing coffee); snacks - Plated style and served with one (1) round of drinks				<b>QGAA</b>
			b. Function Hall				
			- Fully equipped function hall (with sound system, projector, projector screen, WI-FI)				
			c. Lodging/accommodation				
			- Accommodation for 3 days & 1 night (includes essential kits such as: soap, toothpaste, toothbrush, shampoo, bathroom tissue, towels, etc.)				
<b>TOTAL</b>							

Total Amount in Words: **Three Hundred Ninety-Six Thousand Nine Hundred Seventy-Four Pesos Only** **396,974.00**

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  
  
 Signature over-Printed Name of Supplier  
 Date: Feb 23 2024

Very truly yours,  
  
**FELPE SALAING COMILA**  
 University President

Fund Cluster:		ORS/BURS No.:	2024-02-426
Funds Available:		Date of the ORS/BURS:	FEB 23 2024
	 <b>IMELDA B. GALINATO</b> Accountant IV		<u>396,974</u>