



Republic of the Philippines  
BENGUET STATE UNIVERSITY  
La Trinidad, Benguet

# PURCHASE ORDER

Supplier:	GAKKEN PHILIPPINES INC.		P.O. No.:				
Address:	351 VENECIA RB. DAGUPAN CITY, PANGASINAN		Date:	JAN 09 2024			
Tin:	004-475-204-000		Mode of Procurement:	NP - SVP			
Sir/Maam:			PR No.:	2024-01-60			
Please furnish this Office the following articles subject to the terms and conditions contained herein:							
Place of Delivery:	BAM SPMO		Delivery Term:	FOB Destination			
Date of Delivery:	1 day from receipt of PO		Payment Term:	within 30 days			
Item no.	Stock/Property No.	Unit	PARTICULAR	Quantity	Unit Cost	Amount	END USER
1		pieces	EPSON Black Ink cartridge for WF-C20590	5	22,350	111,750	OVPA
2		pieces	EPSON Cyan Ink cartridge for WF-C20590	5	26,800	134,000	
3		pieces	EPSON Magenta Ink cartridge for WF-C20590	5	26,800	134,000	
4		pieces	EPSON Yellow Ink cartridge for WF-C20590	5	26,800	134,000	
5		pieces	EPSON Maintenance box for WF-C20590	5	1,500	7,500	
6		pieces	EPSON 003 Black Ink (65 ml)	5	300.00	1,500	
7		pieces	EPSON 003 Cyan Ink (65 ml)	5	300.00	1,500	
8		pieces	EPSON 003 Magenta Ink (65 ml)	5	300.00	1,500	
9		pieces	EPSON 003 Yellow Ink (65 ml)	5	300.00	1,500	
TOTAL						527,250.00	
Total Amount in Words:			FIVE HUNDRED TWENTY SEVEN THOUSAND AND TWO HUNDRED FIFTY PESOS ONLY			527,250.00	
In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.							
Conforme:							
Signature over Printed Name of Supplier				Very truly yours,			
Date				FELIPE SALAING COMILA President			
Fund Cluster:				ORS/BURS No.: 2024-01-005			
Funds Available:				Date of the ORS/BURS: JAN 10 2024			
IMELDA B. GALINATO Accountant IV				527,250.00 (101)			



Republic of the Philippines  
**Benguet State University**  
2601 La Trinidad, Benguet  
[www.bsu.edu.ph](http://www.bsu.edu.ph)

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**Office of the University President**

**NOTICE TO PROCEED**

**The Manager**  
Gakken Philippines Incorporated  
Dagupan City, Pangasinan


Dear Ma'am/Sir

The attached Contract Agreement having been approved; notice is hereby given to your firm to start the **Delivery of Various EPSON inks with PO #:2024-01-GAA-03)** to the University upon receipt of this notice.


You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

  
**FELIPE SALAING COMILA**  
University President

**CONFORME/AWARD ACCEPTED**

Authorized Signature   
Name of the Representative of the Bidder CHARLES MANTE (GAKKEN PHIL INC)  
I acknowledge receipt of this Notice on JAN 10/24