



Republic of the Philippines
BENGUET STATE UNIVERSITY
La Trinidad, Benguet

for record

PURCHASE ORDER

Supplier:	HIGHLANDER HOTEL AND RESORT	P.O No.:	2023-12-GAA - 480
Address:	Solano, Nueva Viscaya	Date:	DEC 07 2023
Tin:		Mode of Procurement:	NP-SVP LRPV
		PR No.:	2023-11-1459

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: BSU SPMO	Delivery Term: FOB DESTINATION
Date of Delivery: December 21-22, 2023	Payment Term: within 30 days after complete delivery

Item no.	Stock/Property No.	Unit	ITEM	Quantity	Unit Cost	Amount	END-USER
1		lot	<p>Package of 35 pax</p> <p>I.Availability (50%) Available: December 21-22, 2023</p> <p>II.Location and Site Condition (10%) Within Nueva Viscaya, accessible and with parking space</p> <p>III.Neighborhood Data (5%) Clean and very good health condition with security/police station in the area or nearby</p> <p>IV.Venue (35%)</p> <p>a.Catering Services (15%) Meals (Buffet style, complete meal-soup, main course (vegetable, fish, pork, chicken dishes) dessert and water/juice comes with free-flowing coffee; snacks-plated style and served with one (1) round of drinks</p> <p>b.Function Hall (10%) Fully equipped function hall (with sound system, projector, projector screen, WI-FI)</p> <p>c.Lodging/accommodation (10%) Accommodation for 2 days & 1 night (includes essential kits such as soap, toothpaste, toothbrush, shampoo, bathroom tissue, towels, ect.)</p>	1	119,000.00	119,000.00	BAC Goods

XXXXXXXXXX

TOTAL AMOUNT: 119,000.00

(Total Amount in Words) **ONE HUNDRED NINETEEN THOUSAND PESOS ONLY**

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very Truly Yours:


Signature over Printed Name of Supplier
Dec 19, 2023
Date


FELIPE SALAING COMILA
University President

Fund Cluster: _____	ORS/BURS No.: 2023-12-280
Funds Available: _____	Date of the ORS/BURS: DEC 11 2023
 IMELDA B. GALINATO Accountant IV	Amount: 119,000.00 101