



PURCHASE ORDER

Supplier	SANTIAGO COVE HOTEL AND RESTAURANT	P.O. No.	433-11-678-434
Address:	Sabangan, Santiago, Ilocos Sur	Date	
Item		Mode of Procurement	NP- Lease of Vehicle
		PR No.	2023-11-1363

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein.

Office of the
Director

BSU SPMO

Delivery
Term

FOB DESTINATION

Delivery

7 DAYS UPON RECEIPT OF PO

Per 31-13-2023

Delivery

30 days after complete delivery

Item No.	Unit	ITEM	Quantity	Unit Cost	Amount	END-USER
1		I. Availability (50%) Available: Dec. 20-21, 2023		288,000.00	288,000.00	GAD
		II. Location and Site Condition (20%) Accessibility: Within Ilocos Area; Parking Space: 1 slot for BSU bus				
		IV. Venue (30%) a. Catering Services (10%) Meals buffet set-up and Snacks (3 breakfast, 3 lunch, 3 am and pm snacks). Please see attached menu food for 40 pax.				
		b. Function Hall (10%) Air-conditioned hall that can accommodate 40 pax (banquet set-up) Sound/Audio System 3 microphones 1LCD Projector and Wide screen.				
		Unlimited Wi-Fi, free flowing Coffee and Drinking water				
		c. Lodging/Accommodation 10% Air-conditioned room with complete amenities (3-5 pax per room)				
TOTAL				288,000.00		

(Total Amount in Words) Two Hundred Eighty-Eight Thousand Pesos Only.

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme

RONNALYN MAY RIGOR
Signature over Printed Name of Supplier
DEC. 18, 2023

FELIPE SALAING COMILA
University President

Date

Fund Cluster:

Funds Available

IMELDA B. GALINATO
Accountant IV

ORS/BURS No.
Date of the ORS/BURS DEC. 05, 2023
Amount