



PURCHASE ORDER

Supplier:	NEWTOWN PLAZA HOTEL		P.O. No.:	2023-08-161-235			
Address:	Baguio City		Date:	AUG 23 2023			
Tin:	438-081-084-000		Mode of Procurement:	NP - Lease of Venue			
Sir/Maam:	PR No.: 2023-08-1089						
Please furnish this Office the following articles subject to the terms and conditions contained herein.							
Place of Delivery:	BSU SPMO		Delivery Term:	FOB Destination			
Date of Delivery:	within August 24-24, 2023 calendar day/s upon acceptance of PO		Payment Term:	within 30 days			
Item no.	Stock/ Property No.	Unit	PARTICULAR	Quantity	Unit Cost	Amount	END USER
			Package for 80 pax inclusive of:				
			a. Venue: Within Baguio City; Tentative Date: August 24-25, 2023 (stay out)				
			b. Meals (buffet style, complete meal - soup, main course and dessert, comes with free flowing coffee); snacks - Plated style and served with one (1) round of drinks			173,600.00	NEWTOWN PLAZA HOTEL
			c. Fully equipped function hall (with sound system, projector, projector screen)				
			d. Other amenities/facilities				
	1	lot					
TOTAL		*****				173,600.00	
Total Amount in Words:		ONE HUNDRED SEVENTY THREE THOUSAND AND SIX HUNDRED PESOS ONLY					
In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.							
Conforme:							
Very truly yours,							
EZIRAC V. VALERO V. NILO		FELIPE SALAING COMILA President					
Signature over-Printed Name of Supplier 8/23/23							
Fund Cluster: Not Common							
Funds Available: IMELDA B. SALINATO Account V							
ORS/BURS No.: 2023-08-142							
Date of the ORS/BURS: AUG 23 2023							
173,600							
0420644/-081							