



Republic of the Philippines  
**Benguet State University**  
2601 La Trinidad, Benguet  
[www.bsu.edu.ph](http://www.bsu.edu.ph)

## PURCHASE ORDER

|           |  |                     |                       |
|-----------|--|---------------------|-----------------------|
| Supplier: | <b>OFFICETECH GENERAL MERCHANDISE</b>          | P.O No.:            | <b>2023-05-SP-112</b> |
| Address:  | Epiphany Compound, Betag, La Trinidad, Benguet | Date:               | <b>MAY 19 2023</b>    |
| Tin:      |  | Mode of Procurement | <b>NP-SVP</b>         |
|           |  | PR No.:             | <b>2023-04-564</b>    |

Gentlemen:



Please furnish this Office the following articles subject to the terms and conditions contained herein:


|                    |                                   |                |  |
|--------------------|-----------------------------------|----------------|--|
| Place of Delivery: | <b>BSU SPMO</b>                   | Delivery Term: | <b>FOB DESTINATION</b>                 |
| Date of Delivery:  | <b>15 DAYS UPON RECEIPT OF PO</b> | Payment Term:  | <b>30 days after complete delivery</b> |

| Item no.     | Stock/Property No. | Unit | ITEM  | Quantity | Unit Cost | Amount           | END-USER    |
|--------------|--------------------|------|---|----------|-----------|------------------|-------------|
| 1            |                    | pc   | Cell cards, Globe, Data-call-and Text Card (Php500)   | 84       | 518.00    | 43,512.00        | CNS-BIOLOGY |
| 2            |                    | pc   | Cell cards, Smart, Data-call-and Text Card (Php500)   | 12       | 518.00    | 6,216.00         |             |
| 3            |                    | pc   | Cell cards, Smart, Data-call-and Text Card (Php500) 9Dial 1511+pin#   | 72       | 518.00    | 37,296.00        |             |
| 4            |                    | pc   | Smart Prepaid Home WiFi Advanced (Greenpacket D2), Display: LED, Dimension: 180x167, Network 3G&4G, Connect: Upto 10 devices, Inclusions: power adapted 12V 1.5A, Freebies: Comes with 10GB open access data valid for 7 days | 1        | 1,990.00  | 1,990.00         |             |
| <b>TOTAL</b> |                    |      |   |          |           | <b>89,014.00</b> |             |

(Total Amount in Words) **Eighty-nine Thousand Fourteen Pesos Only.**

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

|           |  |                   |  |
|-----------|--|-------------------|--|
| Conforme: | <br><b>OFFICETECH GENERAL MERCHANDISE</b><br>Epiphany Compound, Betag, LTB<br>Signature over Printed Name of Supplier<br>6-1-23<br>Date | Very Truly Yours: | <br><b>FELIPE SALAS COMILA</b><br>University President |
|-----------|--|-------------------|--|

|                  |   |                       |                     |
|------------------|---|-----------------------|---------------------|
| Fund Cluster:    |   | ORS/BURS No.:         | <b>2023-05-6238</b> |
| Funds Available: | <br><b>IMELDA B. GALINATO</b><br>Accountant IV | Date of the ORS/BURS: | <b>MAY 24 2023</b>  |
|                  |   | Amount:               | <b>89,014.00</b>    |