



Republic of the Philippines  
**BENGUET STATE UNIVERSITY**  
La Trinidad, Benguet

## PURCHASE ORDER

Supplier:	<b>JOSEPH P. ALCARAZ /ANDJ BRIGHT PRINTING SERVICES</b>	P.O No.: 2023-05-GAA- <u>160</u>
Address:	Sampaloc, Manila	Date: <b>MAY 14 2023</b>
TIN:		Mode of Procurement: <b>NP-SVP</b>
		PR No.: 02-296;02-319;01-95;02-196;02-190;01-73;02-243;02-197;02-244;02-151;02-147;02-316;02-242;02-169;02-248;01-112;02-168;02-155;02-295;02-198;02-157;02-172;02-305;01-100

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		<b>BSU-SPMO</b>			Delivery Term: <b>FOB DESTINATION</b>		
Date of Delivery:		10 Calendar Days upon receipt of NTP			Payment Term: Within 30 days		
Item no.	Stock/Property No.	Unit	Description	QTY	Unit Cost	Amount	End-user
<b>SUPPLY AND DELIVERY</b>							
2.0		LOT	Genuine EPSON PRINTER INKS	1		175,840.00	please refer to the attached list
1.2		bottle	Ink for EPSON, 003, Black	298	200.00	59,600.00	
2.2		bottle	Ink for EPSON, 003, Cyan	160	200.00	32,000.00	
3.2		bottle	Ink for EPSON, 003, Magenta	160	200.00	32,000.00	
4.2		bottle	Ink for EPSON, 003, Yellow	160	200.00	32,000.00	
5.2		bottle	Ink for EPSON C13T664100 (664).black	22	190.00	4,180.00	
6.2		bottle	Ink for EPSON, 001, Black	2	300.00	600.00	
7.2		bottle	Ink for EPSON, 001, Cyan	2	220.00	440.00	
8.2		bottle	Ink for EPSON, 001, Magenta	2	220.00	440.00	
9.2		bottle	Ink for EPSON, 001, Yellow	2	220.00	440.00	
10.2		bottle	Ink for EPSON ,T6641,black	13	190.00	2,470.00	
11.2		bottle	Ink for EPSON ,T6642,cyan	11	190.00	2,090.00	
12.2		bottle	Ink for EPSON ,T6643,magenta	11	190.00	2,090.00	
13.2		bottle	Ink for EPSON ,T6644,yellow	11	190.00	2,090.00	
14.2		set	Ink Dye for EPSON no.664, 70ml , C,Y,M,B	5	760.00	3,800.00	
15.2		SET	Ink for EPSON 003 for L5190,C,M,Y,K.	2	800.00	1,600.00	
3.0		LOT	Genuine HP GT Series Printer Inks	1		33,400.00	
1.3		bottle	HP GT51 Ink Bottle, Black, for HP DeskJet GT Series Printer	23	200.00	4,600.00	
2.3		bottle	HP GT53 Ink Bottle, Black	30	200.00	6,000.00	
3.3		bottle	HP GT52 Ink Bottle, Cyan, for HP DeskJet GT Series Printer	38	200.00	7,600.00	
4.3		bottle	HP GT52 Ink Bottle, Magenta, for HP DeskJet GT Series Printer	38	200.00	7,600.00	
5.3		bottle	HP GT52 Ink Bottle, Yellow, for HP DeskJet GT Series Printer	38	200.00	7,600.00	
4.0		LOT	Genuine HP Officejet Printers			66,500.00	
1.4		cart	HP 932 Ink Cartridge, Black, for HP Officejet 7110	33	1,100.00	36,300.00	
2.4		cart	HP 933 Ink Cartridge, Cyan, for HP Officejet 7110	13	800.00	10,400.00	
3.4		cart	HP 933 Ink Cartridge, Magenta, for HP Officejet 7110	13	800.00	10,400.00	
4.4		cart	HP 933 Ink Cartridge, Yellow, for HP Officejet 7110	13	800.00	10,400.00	
5.4		SET	Printhead Replacement Kit, HP Black (M0H50A); HP Tri-color (M0H51A)	10	1,900.00	19,000.00	
5.0		LOT	Genuine Toners for HP LaserJet Printers	1		91,600.00	
1.5		cart	Ink,HP 201A LaserjetPro M252n,black	4	2,400.00	9,600.00	
2.5		cart	Ink,HP CF 201A LaserjetPro M252n,cyan	4	2,400.00	9,600.00	
3.5		cart	Ink,HP CF 201A LaserjetPro M252n,yellow	4	2,400.00	9,600.00	
4.5		cart	Ink,HP CF 201A LaserjetPro M252n, magenta	4	2,400.00	9,600.00	

Date: 6/1/23



5.5		cart	Toner cart, HP CE285A( HP85A)	4	1,400.00	5,600.00	
6.5		cart	HP 204A Original LaserJet Toner Cartridge, CF510A, Black ,must be compatible with HP Laserjet ProM154a	3	2,800.00	8,400.00	
7.5		cart	HP 204A Original LaserJet Toner Cartridge, CF510A, CYAN must be compatible with HP Laserjet ProM154a	3	2,800.00	8,400.00	
8.5		cart	HP 204A Original LaserJet Toner Cartridge, CF510A, Magenta,must be compatible with HP Laserjet ProM154a	3	2,800.00	8,400.00	
9.5		cart	HP 204A Original LaserJet Toner Cartridge, CF510A, Yellow, must be compatible with HP Laserjet ProM154a	3	2,800.00	8,400.00	
10.5		cart	HP 202A Original LaserJet Toner Cartridge, , Black, must be compatible with HP Color Laserjet ProMFP M281fdn	1	2,800.00	2,800.00	
11.5		cart	HP 202A Original LaserJet Toner Cartridge, , Cyan, must be compatible with HP Color Laserjet ProMFP M281fdn	1	2,800.00	2,800.00	
12.5		cart	HP 202A Original LaserJet Toner Cartridge, , Magenta, must be compatible with HP Color Laserjet ProMFP M281fdn	1	2,800.00	2,800.00	
13.5		cart	HP 202A Original LaserJet Toner Cartridge, , Yellow, must be compatible with HP Color Laserjet ProMFP M281fdn	1	2,800.00	2,800.00	
14.5		pcs	HP Original LaserJet Toner Cartridge, BLACK, must be compatible with HP Color CP1515n	1	2,800.00	2,800.00	
			Note: a.) All inks must be genuine/original, b)must be functional once installed to the Printers, c)non-functional or non-compatible inks /toners to printers areto be replaced by the supplier without additional cost to the procuring entity, d) all inks /toners shall have atleast one to two years expiry date upon delivery of inks .				
			XXXXXXXX				
			TOTAL			387,340.00	

(Total Amount in Words)

Three Hundred Eighty Seven Thousand Three Hundred Forty Pesos Only

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

GAA

Conforme:

JOSEPH P. ALCARAZ

Signature over Printed Name of Supplier

05-10-2024

Date

Very truly yours,

FELIPE SALAING COMILA  
University President

Fund Cluster: \_\_\_\_\_

Funds Available: \_\_\_\_\_

IMELDA B. GALINATO  
Accountant IV

ORS/BURS No.: 2023-05-0975

Date of the ORS/BURS: MAY 08 2023

Amount: P 387,340.00

(101)





Republic of the Philippines  
**Benguet State University**  
2601 La Trinidad, Benguet  
[www.bsu.edu.ph](http://www.bsu.edu.ph)

*Office of the University President*

## NOTICE TO PROCEED

JOSEPH P. ALCARAZ  
Proprietor/Manager  
ANDJ BRIGHT PRINTING SERVICES  
1760, I-D Firmeza St., Sampaloc, Manila


Dear Sir:

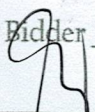
The attached Contract Agreement having been approved notice is hereby given to your firm to start the Supply and Delivery of various Inks (PO # 2023-05-GAA- 160) to the University upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

  
FELIPE SALASING COMILA  
University President

I acknowledge receipt of this Notice on MAY 10. 2023  
Name of the Representative of the Bidder JOSEPH P. ALCARAZ  
Authorized Signature 





Republic of the Philippines  
**Benguet State University**  
2601 La Trinidad, Benguet  
[www.bsu.edu.ph](http://www.bsu.edu.ph)

*Office of the University President*

## NOTICE OF AWARD

April 27, 2023

JOSEPH P. ALCARAZ  
Proprietor/Manager  
ANDJ BRIGHT PRINTING SERVICES  
1760, 1-D Firmeza St., Sampaloc, Manila


Dear Mr. Alcaraz:

We are pleased to inform you that the Supply and Delivery of various Inks (RFQ No. 411, item nos. 2-5) is hereby awarded to your firm. Your proposal has been found to be the Lowest Calculated and Responsive Proposal (LCRQ).

You are required to formally enter into contract with the University and to copy furnish us your updated documents such as PhilGEPS Certificate or PhilGEPS Registration Number, Mayor's / Business Permit stipulated in the 2016 IRR of RA 9184.

Failure on your part to provide such documents shall constitute sufficient ground for the cancellation of the award.

Very truly yours,

  
FELIPE SALAS COMILA  
University President

### CONFORME/AWARD ACCEPTED

Name of Bidder / Representative JOSEPH P. ALCARAZ

Authorized Signature 

Date of Receipt MAY 10, 2023