





PURCHASE ORDER

Supplier:	H100 ECOLODGE	P.O No.:	2023-05-IGI-147				
Address:	#358 Magsaysay Avenue, EDNCP Compound, Baguio City	Date:	5/25/2023				
Tin:		Mode of Procurement:	NP - LV				
		PR No.:	2023-05-636				
Sir/Maam: Please furnish this Office the following articles subject to the terms and conditions contained herein:							
Place of Delivery:	H100 ECOLODGE	Delivery Term:	FOB Destination				
Date of Delivery:	May 29-30, 2023	Payment Term:	within 30 days after complete delivery				
Item no.	Stock/ Property No.	Unit	PARTICULARS	Quantity	Unit Cost	Amount	END USER
1		pax	I. Availability (45%)	50			
			May 29-30, 2023				
			II. Location and Site (20%)				
			Accessibility : Baguio City				
			Parking Spaces: sufficient for atleast 7 vehicles/bus				
			III. Neighborhood Data (5%)				
			Within Baguio City area				
			IV. Venue (25%)				
			Function halls: good lighting and ventilation, free wifi, availability of projector, fully equipped sound system, with chairs and tables				
			Good for up to 50 pax				
			Food (pls see attached menu)				
			XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX				
TOTAL						76,500.00	
Total Amount in Words: Seventy-six thousand pesos Only							
In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.							
Conforme:				Very truly yours,			
							
Signature over-Printed Name of Supplier				FELIPE SALAING COMILA University President			
5-29-2023							
Date							
Fund Cluster:				ORS/BURS No.: 2023-05-783A			
Funds Available:				Date of the ORS/BURS: MAY 29 2023			
				76.500			
				05206441			
IMELDA B. GALINATO Accountant IV							