







Republic of the Philippines  
BENGUET STATE UNIVERSITY  
La Trinidad, Benguet

PURCHASE ORDER

Supplier:	RIANELLA PRINTING PRESS		P.O No.:	2023-04-161-75			
Address:	No. 6 Upper Ferguson Rd., Baguio City		Date:	APR 12 2023			
Tin:			Mode of Procurement:	NP - SVP			
			PR No.:	2023-02-215			
Sir/Maam: Please furnish this Office the following articles subject to the terms and conditions contained herein:							
Place of Delivery:	BSU FSRIC		Delivery Term:	FOB Destination			
Date of Delivery:	within 90 calendar days upon acceptance of PO		Payment Term:	within 30 days after complete delivery			
Item no.	Stock/Property No.	Unit	PARTICULAR	Quantity	Unit Cost	Amount	END USER
1		sheet	<p><b>PRINTING OF PRODUCT STICKER LABELS</b></p> <p>12"x18" per sheet - Glossy paper, RGB Color, Glossy finish, inclusive of the service for INDIVIDUAL CUTTING of sticker labels - straight and curved edges; EASY PEEL OFF properties</p> <p>VARIETY OF 70 DESIGNS FOR THE 2300 SHEETS</p> <p>*Number of printed sheets and design breakdown may vary depending on the request for every delivery within the 90-day period as long as total sheets will be printed sums up to a total of 2300 sheets</p> <p>INSTALLMENT/ STAGGERED DELIVERY</p> <p>*Every 20-30 days within the 90 days delivery period. ONE TIME DELIVERY WILL NOT BE ACCEPTED DUE TO REQUIRED VARIETY OF DESIGNS, INDICATION OF EXPIRATION DATES ON LABELS PER REQUEST OF PRINTING, AND NUMBER OF STICKER LABELS TO BE PRINTED DEPENDING ON PRODUCED PRODUCTS PER MONTHLY OPERATIONS</p>	2300	28.00	64,400.00	FSRIC
			XXXXXXXXXXXXXXXXXXXXXXX				
TOTAL							
Total Amount in Words: <b>Sixty Four Thousand Four Hundred Pesos Only</b>							
In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.							
Conforme:			Very truly yours,				
<p> JHARRY M. MONRADO Signature over-Printed Name of Supplier</p> <p>04/18/2023 Date</p>			<p> FELIPE SALAING COMILA University President</p> <p> <b>Rianella PRINTING PRESS</b> No. 6 A &amp; B Serafica Bldg. Ferguson Rd, Baguio City Telefax (074) 300-3131 / (074)424-2478</p>				
Fund Cluster: _____ Funds Available: _____  <p> <b>IMELDA B. GALINATO</b> Accountant IV</p>			ORS/BURS No.: 223-04-492 Date of the ORS/BURS: 4.17.23  P 64,400.00 05206441				