



PURCHASE ORDER

Supplier:	OFFICETECH GENERAL MERCHANDISE	P.O No.:	2022-11-161-361
Address:	La Trinidad, Benguet	Date:	NOV 24 2022
Tin:		Mode of Procurement:	NP-SVP
		PR No.:	2022-1) 1249

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	BSU SPMO	Delivery	FOB DESTINATION
Date of Delivery:	WITHIN 7 CALENDAR DAYS UPON RECEIPT OF PO.	Payment	within 30 days after complete delivery

Item no.	Stock/Property No.	Unit	ITEM	Quantity	Unit Cost	Amount
1		unit	PRINTER Brother T204V w/ ADF Condition: Brand New Type: Color, All-in-one with ADF Print Technology: CIS Connectivity: Atleast Wi-Fi Direct and ethernet high printing resolution of 5760x1400 dpi fast print speeds up to 10ipm (or equivalent) for black and 5.0ipm (or equivalent) for colour included: One full set of ink bottles 1 year warranty or 30,000 pages, whichever comes first	2	14,949.00	29,898.00
2		unit	DESKTOP COMPUTER 4 cores 18mb cache with the MINIMUM specifications: 12 <sup>th</sup> Gen (latest) 1. System unit: Processor: 4cores 8Mb cache, must be in the latest or 1 generation / series lower than the latest product; 2. Motherboard: must be compatible to the aforementioned processor with SLV; 3. RAM: 16Gb; (8gb x 2pcs) 4. Storage: 240Gb SSD + 1Tb HDD; 5. Video card: 2Gb 5. power supply: 500W true rated 6. Monitor: 24" FHD 7. Accessories: a. ATX casing with transparent side panel and cable management; b. USB optical mouse and keyboard; c. 500w AVR; d. USB powered speaker; e. WI-FI card 8.licenses not counterfeit: Operating system: installed with at least Windows 10 to be compatible to the BSU Enrollment software with authentic disk; Office Suite (perpetual): has at least: word processor, spreadsheet, win 10 licensed w/ authentic disk presentation with authentic disk; ms office w/ installer licensed NOTE: all items indicated make/brand of must have existed in the market with good records in the past 7 years;	2	44,950.00	89,900.00
TOTAL						119,798.00

(Total Amount in Words)	One Hundred Nineteen Thousand Seven Hundred Ninety Eight Pesos Only
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In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

2-7-2023

Date

FELIPE SALAING COMILA

University President

Fund Cluster:	ORS/BURS No.:
Funds Available:	Date of the ORS/BURS:
IMELDA B. GALINATO	Amount:
Accountant IV	