



Republic of the Philippines  
**BENGUET STATE UNIVERSITY**  
 La Trinidad, Benguet

## PURCHASE ORDER

Supplier:	<b>NEWTOWN PLAZA HOTEL</b>	P.O No.:	<b>2022-11-SP-394</b>
Address:	43 CM Recto, Saint Joseph Village, Baguio City	Date:	<b>NOV 24 2022</b>
Tin:		Mode of Procurement:	<b>NP-SVP</b>
		PR No.:	<b>2022-11-1195</b>

Sir/Maam:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: newtown plaza hotel  
 Date of Delivery: within Nov 23-25 2022  
 Delivery Term: F&B Pertinasion  
 Payment Term: 30 days after complete delivery

Item no.	Stock/Property No.	Unit	PARTICULAR	Quantity	Unit Cost	Amount
1		pax	Additional meals (LUNCH- 50pax/day for 3 days) for the 2nd National Conference on AATBI & 1st Incubatee Summit on Nov. 23-25, 2022	150	450.00	67,500.00
2		pax	Additional meals (DINNER- 50pax/day for 3 days) for the 2nd National Conference on AATBI & 1st Incubatee Summit on Nov. 23-25, 2022	150	400.00	60,000.00
3		pax	Additional meals (50pax/day for 3 days) for the 2nd National Conference on AATBI & 1st Incubatee Summit on Nov. 23-25, 2022	300	150.00	45,000.00
			XXXXXXXXXXXXXXXXXXXX			-
<b>TOTAL</b>						<b>172,500.00</b>

(Total Amount in Words) one hundred seventy-two thousand five hundred pesos only

Supplier: NEWTOWN PLAZA HOTEL  
 In case of failure to make the full delivery within time specified above a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Hazel Guiniao

Signature over Printed Name of Supplier

NOV. 24, 2022

Date

FELIPE SALAING COMILA

University President

Fund Cluster: \_\_\_\_\_

Funds Available: \_\_\_\_\_

**IMELDA B. GALINATO**  
 Accountant IV

ORS/BURS No.: 2022-11-1343

Date of the ORS/BURS: NOV 24 2022

Amount: 172,500.00

(911)