



Republic of the Philippines  
**Benguet State University**  
2601 La Trinidad, Benguet  
[www.bsu.edu.ph](http://www.bsu.edu.ph)

## PURCHASE ORDER

Supplier:	<b>MICHAEL CURTAIN SHOP</b>	P.O No.:	<b>2023-04-161-95</b>
Address:	<b>#0246 P.4 Sto. Tomas, Dontogan, Baguio City</b>	Date:	<b>APR 24 2023</b>
Tin:		Mode of Procurement	<b>NP-SVP</b>
		PR No.:	<b>2023-02-322</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>BSU SPMO/CTE</b>		Delivery Term: <b>FOB DESTINATION</b>					
Date of Delivery: <b>15 DAYS UPON RECEIPT OF PO</b>		Payment Term: <b>30 days after complete delivery</b>					
Item no.	Stock/Property No.	Unit	ITEM	Quantity	Unit Cost	Amount	END-USER
5		set	Drapes, ringed, pleated, with linings, thermal insulated, any shade of blue colored (solid), 99.5"x127" (252.73 cm x 322.58cm); drape rods included	5	10,500.00	52,500.00	CTE
6		pcs	Curtains, Jacquard satin, with floral prints, brown orange, Length: 75", width: 55	8	600.00	4,800.00	
7		pcs	"Curtains, valance, Jacquard satin, with or without prints, powder blue, Length: 37.5", width: 55"	96	600.00	57,600.00	
8		pcs	Cloth for table cover, pongee, plain, powder blue, L: 235cm, Width: 150cm.	6	600.00	3,600.00	
TOTAL						<b>118,500.00</b>	

(Total Amount in Words) **One Hundred Eighteen Thousand Five Hundred Pesos Only.**

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very Truly Yours:

  
**PAUL MICHAEL G. GARCIA**  
Signature over Printed Name of Supplier  
**4-24-23**  
Date

  
**FELIPE SALAING COMILA**  
University President

Fund Cluster: \_\_\_\_\_  
Funds Available: \_\_\_\_\_  
  
**IMELDA B. GALINATO**  
Accountant IV

ORS/BURS No.: **2023-04-161-95**  
Date of the ORS/BURS: **APR 20 2023**  
Amount: **\* 118,500.00**  
**05206441**