



PURCHASE ORDER

Supplier: L. BRYLLE OFFICE & SCHOOL SUPPLIES TRADING		P.O. No.: 2024-03-GAA- 96					
Address: Block 1 Lot 16 & 18 Georgia St. Sta Barbara Hampes, Balinguag Bataan		Date: MAR 15 2024					
Tel.: 217-742-801-000		Mode of Procurement: Shopping					
Comments:		PR No.: 2024-02-208, 228, 230, 231, 296 (RFQ-186)					
Place of Delivery: BSU-SPMG							
Date of Delivery: Within 15 days upon receipt of P.O							
Please furnish this Office the following articles subject to the terms and conditions contained herein							
Item no.	Stock/Qty order no.	Unit	Description	Quantity	Unit Cost	Amount	Est-esser
One (1) Lot Supply & Delivery of Office Supplies & Paper Materials							
1		pc	Balpen, 0.5mm Ballpoint, Fine & Smooth Ink, (Black)	133	12.00	1,596.00	CA-20, CAH-5, ASD-8
2		pc	Balpen, 0.5mm Ballpoint, Fine & Smooth Ink, (Blue)	145	12.00	1,740.00	CA-102, CAH-5, ASD-8
3		pc	Balpen, 0.5mm Ballpoint, Fine & Smooth Ink, Red	108	12.00	1,296.00	CA-108
4		pc	Balpen, 0.5mm Ballpoint, Fine & Smooth Ink (Green)	35	12.00	432.00	CA-38
5		pc	Balpen, 0.7mm Ballpoint, Fine & Smooth Ink (Black)	108	12.00	1,296.00	CA-108
6		pc	Battery for range finder, CR2, 3V, Lithium	4	320.00	1,280.00	CF
7		box	Chalk, White, Non-toxic, Less dust Size: 0.9cm D x 8.0cm L, Marks & Erases Easily, 100pcs/box	2	50.00	100.00	CA
8		pc	Cork Board 36x48 inches with silver aluminum frame built with ABS plastic corner. Easy mount the cork board vertically or horizontally with attached mounting hardware	1	2,400.00	2,400.00	CA
9		roll	Double Sided Tape w/ foam, 1" min 5meters/roll	3	80.00	240.00	CA
10		roll	Double Sided Tape w/o foam, 1" min 10meters/roll	8	25.00	200.00	CA
11		roll	Duct Tape, adhesive, 1.88 inches x 25 yards/roll	5	60.00	300.00	CA
12		pc	Folder Preshoard Expanding, Size 11x14, Color White	50	28.00	1,250.00	CA
13		box	Hot Melt Glue Strips 2mm wide for Book Binding Hot Melt binding machine 100pcs/box	2	425.00	850.00	CA
14		pc	Mouse Pad, Silicone, with gel wrist rest, Non Toxic & Non-slip Base, Dimension: 190*230*25mm	2	150.00	300.00	ASD
15		pc	Tape Measure, Fiberglass, 50meters, Color Yellow	5	1,350.00	6,750.00	CF

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Item no.	Stock/Inventory No.	Unit	Description	Quantity	Unit Cost	Amount	End-user
15		ream	Bond Paper, Letter, 80gsm, 8.5" x 11", (216mm x 279mm), 500 sheets/ream	23	185.00	4,255.00	CA
17		ream	Bond Paper, A4, 80gsm, 8.3" x 11.7", (210mm x 297mm), 500 sheets/ream	135	206.00	28,080.00	CA
18		ream	Bond Paper, Long, 80 gsm, 8.5" x 13" (216mm x 330mm), 500sheets/ream	175	232.00	40,600.00	CA
19		ream	Specialty Paper, A4, 220gsm, Pale Cream, 500pcs/ream	1	1,450.00	1,450.00	CA
20		pack	Specialty Paper, Legal, 80gsm, 10pcs/ack	80	35.00	2,100.00	CA
21		pack	Sticker Paper, A4, Matte, White, 100pcs/ack	4	190.00	760.00	CA
22		pack	Sticker Paper, Legal, Matte, White, 100pcs/ack	4	75.00	300.00	CA
*****Holding Fulfillment*****							
					TOTAL	97,575.00	

Total Amount in Words) Ninety Seven Thousand Five Hundred Seventy Five Pesos Only
 in case of failure to make the full delivery within time specified above a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered amount.

Conforme

EDDIEMAR O. UMOQUIT

Signature over Printed Name of Supplier
March, 26, 2024
 Date

Very Truly Yours

FELICE SALAING COMILA
 FELICE SALAING COMILA
 University President

Fund Cluster
 Funds Available

CRS/BURS No 2009-03-667
 Date of the CRS/BURS MAR 21 2024

MELDA B. GARNATO
MELDA B. GARNATO
 Accountant IV

Amount 97,575