



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
Office of the University President



NOTICE TO PROCEED

ALICIA P. RUFINO
OFFICETECH GENERAL
MERCHANDISE
Betag, La Trinidad
Benguet

Dear Ma'am:

The attached Contract Agreement having been approved, notice is hereby given to your firm to supply and delivery of semi-expendable office equipment (PO No. *6AA-166*) upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,


FELIPE SALANG COMILA
University President

Name of Bidder/ Representative *Rafael Bontig*
Authorized Signature *[Signature]*
Date of Receipt *04/02/24*

Telephone No. +63-74-422-2281

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