



Republic of the Philippines  
**Benguet State University**  
2601 La Trinidad, Benguet

*Office of the University President*



## NOTICE TO PROCEED

### **LAURENTE T. MUÑOZ**

Authorized Representative  
Copylandia Office  
System Corporation  
Unit G/F 22 and LGS 08 Mega  
Tower Residences 1 Sandico Cor.  
Tecson St. Salud Mitra, Baguio City

### **Dear Mr. Muñoz:**

The attached Contract Agreement having been approved, notice is hereby given to your firm to start the **Supply and Delivery of Photocopiers** upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

**FELIPE SALAING COMILA**  
University President

Name of Bidder/Representative LAURENTE MUÑOZ

Authorized Signature

I acknowledge receipt of this Notice on OCT. 24, 2023