



Republic of the Philippines
Benguet State University
La Trinidad, 2601, Benguet Province
Tel. No. 422-2176



Office of the President

NOTICE TO PROCEED

The Manager
Tarlac Mac Enterprises Inc.
#25 Ocampo Building,
Abanao St., Baguio City

Dear Ma'am/Sir:

The attached Contract Agreement having been approved, notice is hereby given to your firm to supply and delivery of various office semi-expendable equipment (PO No. 2023-09-IGI-257) upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,


FELIPE SALAING COMILA
University President

Name of Bidder/ Representative LEX ANDREW C. SENORA

Authorized Signature 

Date of Receipt OCTOBER 6, 2023