

Republic of the Philippines Benguet State University 2601 La Trinidad, Benguet

www.bsu.edu.ph

Office of the University President

NOTICE TO PROCEED

The Manager Laser Marketing Corporation Mabini Street, Baguio City

Dear Maám/Sir,

The attached Contract Agreement having been approved; notice is hereby given to your firm to start the **Delivery of Various Office Equipment** with **PO #:2023**<u>05 - 56-132</u>) to the University upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

University President