



Republic of the Philippines  
**Benguet State University**  
La Trinidad, 2601, Benguet Province  
Tel. No. 661-1839

*Office of the University President*

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**NOTICE TO PROCEED**

October 18, 2022

**MR. JADE M. PALAYEN**

Proprietor

JM PALAYEN FRUITS AND VEGETABLES TRADING

BAPTC Spot trading 1

Strawberry Fields, Km 6,

La Trinidad, Benguet

**Dear Sir:**

The attached Contract Agreement having been approved, notice is hereby given for you to proceed with the project: Supply and delivery of raw materials (Ube) for FPC under **PO # 2022- 10-BTI-397**.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

  
**FELIPE SALAING COMILA**  
University President

Authorized Signature 

Name of the Representative of the Bidder JADE M. PALAYEN

I acknowledge receipt of this Notice on 10/21/22