



Republic of the Philippines  
**Benguet State University**  
2601 La Trinidad, Benguet  
[www.bsu.edu.ph](http://www.bsu.edu.ph)

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**Office of the University President**

**NOTICE TO PROCEED**

**The Manager**

Movet Petcare Inc.  
19 Brgy. Phil-AM, Marcos  
Highway, Baguio City

Dear Ma'am/Sir:

The attached Contract Agreement having been approved; notice is hereby given to your firm to start **Delivery of various Medicines** with **PO #:2022-12-161-369** ) to the University upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

**FELIPE SALAING COMILA**  
University President

I acknowledge receipt of this Notice on Re: JAN. 04, 2023  
Name of the Representative of the Bidder RODOLFO VINCENT B. PO  
Authorized Signature 