



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
www.bsu.edu.ph

Office of the University President

NOTICE TO PROCEED

WORLY B. JIMENEZ
Operation Manager
XWORKS SALES & SERVICES, INC.
Baguio City

Dear Sir/Ma'am:

The attached Contract Agreement having been approved notice is hereby given to your firm to start the Supply and Delivery of Toners and other Consumables for FUJI Xerox Photocopier Model DCVC 2265 (PO #: 2022 161-712) to the University upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,


FELIPE SALAING COMILA
University President

I acknowledge receipt of this Notice on November 10, 2022

Name of the Representative of the Bidder Joseph Chloa Cabal

Authorized Signature [Signature]