



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
www.bsu.edu.ph

Office of the University President



NOTICE TO PROCEED

MS. MALOU YUSONGCO
Authorize Representative
HEXACOM ENTERPRISE
Bonifacio St., Baguio City

Dear Mrs. Yusongco:

The attached Contract Agreement having been approved, notice is hereby given to your firm to start the **Supply and Delivery of various IT Equipment and Supplies for BSU- R&E under the project IB 2023-34** upon receipt of this notice.

In this connection, please coordinate with the BSU Supply Property Management Office (SPMO) who will supervise and monitor the performance and the progress of your delivery.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,


FELIPE SALAING COMILA
University President

I acknowledge receipt of this Notice on 1/17/2024

Name of the Representative of the Bidder Malou Yusongco

Authorized Signature 