



Republic of the Philippines
Benquet State University
2601 La Trinidad, Benguet
www.bsu.edu.ph

Office of the University President

NOTICE TO PROCEED

Ms. ALICIA RUFINO

Owner

OFFICETECH GENERAL MERCHANDISE

Ephiphany cmpd., Km5. Betag, La Trinidad
Benguet

Dear Maam:

The attached Contract having been approved, notice is hereby given for you to proceed with the project: Supply and Delivery of Various IT Supplies under **PO No.**

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,


FELIPE SALAING COMILA
University President

CONFORME/AWARD ACCEPTED

OFFICETECH GENERAL MERCHANDISE
Ephiphany Compd. Betag, LTB

Name of Bidder / Representative _____

Authorized Signature _____


Date of Receipt _____
10-27-22