



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
www.bsu.edu.ph



Office of the University President

NOTICE TO PROCEED

The Manager
Gold Ink Printing Shop
Juniper Bldg. Stall #3
G/F Bonifacio Street
Baguio City

Dear Maám/Sir,

The attached Contract Agreement having been approved; notice is hereby given to your firm to start the **Delivery, Production of signboards and Printing of Tarpaulin and mugs** with PO #:2023- SP- 413) to the University upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,