

Republic of the Philippines Benguet State University 2601 La Trinidad, Benguet

www.bsu.edu.ph

NOTICE TO PROCEED

JASSER G. GABAYNI
Manager
J & Leng Consumer Goods Wholesaling
La Trinidad, Benguet

Dear Mr. Gabayni:

The attached Contract Agreement having been approved, notice is hereby given to your firm to start the **Supply and Delivery of Various Janitorial Supplies** upon receipt of this notice.

In this connection, kindly coordinate with the Head of Supply and Property Management Office (SPMO) or duly authorized representative who will supervise and monitor the performance and the progress of your services.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University through the Procurement Management Office (PMO).

Very truly yours,

FELIPE SALAING COMILA
University President

CONFORME/AWARD ACCEPTED:

Name of the Representative of the Bidder

Authorized Signature