



Republic of the Philippines  
**Benguet State University**  
La Trinidad, 2601 Benguet  
Tel/Fax (074) 422-2176; 422-2127

**Bids and Awards Committee (Goods)**

**2<sup>nd</sup> INVITATION TO SUBMIT QUOTATION**

The Benguet State University (BSU), through the Bids and Awards Committee (BAC), will undertake a Negotiated Procurement- Two Failed Biddings for the **Supply and Delivery of Agricultural Supplies** with the following details:

Reference Number: **2020-019**

Approved Budget for the Contract: **PhP 2,026,075.02**

Source of Fund: **2020 GAA**

**1. ELIGIBILITY/TECHNICAL REQUIREMENTS**

- a. PhilGeps Certificate/Registration (Platinum)
- b. Latest Income and Business Tax Returns
- c. Technical Specifications (Statement of Compliance)

**2. PROCUREMENT ACTIVITIES**

**a. Issuance of bid documents:**

Interested bidders can get a copy of the bid documents starting **January 23, 2020**, during office hours at the Procurement Management Office (PMO), 1<sup>st</sup> Floor, Administration Building, Benguet State University, La Trinidad, Benguet or maybe downloaded from the PhilGeps.gov.ph.

**b. Deadline for Submission and Opening of Quotations**

Submission of Quotations along with eligibility and technical documents is on before **January 27, 2020 at 3:00 pm** at the Procurement Management Office (PMO), 1<sup>st</sup> Floor, Administration Building, Benguet State University, La Trinidad, Benguet. Submission may be submitted manually, or through email at [procurement@bsu.edu.ph](mailto:procurement@bsu.edu.ph).

The **Opening of Quotations** will be on **January 27, 2020 at 3:01 PM** at the Benguet State University (BSU), 1<sup>st</sup> Floor, Administration Building, Benguet State University, La Trinidad, Benguet.

**3. TERMS AND CONDITIONS**

- a) Bidders shall provide correct and accurate information required in the Price Quotation Form;
- b) Price Quotation must be valid for a period of thirty (30) calendar days from the date of submission;
- c) Award of contract shall be made to the quotation which complies with the technical specification/ requirement and other terms and conditions stated in the price quotation form;
- d) Quotations exceeding the Approved Budget for the Contract shall be rejected;
- e) The items shall be delivered within forty (45) days from receipt of purchase order.
- f) Liquidated damages equivalent to one tenth of one percent (0.0001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. BSU shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount contract, without prejudice to other courses of action and remedies open to it.

For further information or clarification, please refer to:

The BAC Secretariat

Benguet State University-La Trinidad Campus

Tel. No. (074) 661-1839

Email: [procurement@bsu.edu.ph](mailto:procurement@bsu.edu.ph)

EDITHA D. CARLOS

Chairperson

Bids and Awards Committee (Goods)