

Republic of the Philippines BENGUET STATE UNIVERSITY

La Trinidad, Benguet



INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2024 NATIONAL EXPENDITURE PROGRAM (NEP)

| | | | | Is this an | | Schedi | ule for Each Pr | ocurement A | ctivity | | Est | imated Budget (PhP) | | Remarks |
|-----|--|--|------------------------------------|--------------------------------------|------------------------|--|-----------------------------------|----------------------|----------------------|--------------------|---------------|---------------------|---------------|--|
| No. | Code (PAP) | Procurement Program/Project | PMO/ End-User | Procurement Activity? (Yes/No) | Mode of Procurement | Advertisement/ Posting of IB/REI | Submission/ Opening of Bids | Notice of Award | Contract Signing | Source of Funds | Total | MOOE | со | (brief description of Program/Activity/ Project) |
| 1 | GASS | Construction of the College of Medicine Building | PDO | Yes | Competitive Bidding | Nov, 2023 | Nov, 2023 | Jan, 2024 | Jan, 2024 | GoP | 20,000,000.00 | - | 20,000,000.00 | |
| 2 | GASS | Various Repairs of Academic Building and Facilities | PDO | Yes | Competitive Bidding | Nov, 2023 | Nov, 2023 | Jan, 2024 | Jan, 2024 | GoP | 3,500,000.00 | 3,500,000.00 | | |
| 3 | GASS | Installation of Perimeter Fence | PDO | Yes | Competitive Bidding | Nov, 2023 | Nov, 2023 | Jan, 2024 | Jan, 2024 | GoP | 2,000,000.00 | 2,000,000.00 | - | |
| 4 | Higher Education | Machinery and Equipment for the Academic Sector | Colleges | Yes | Competitive Bidding | Nov, 2023 | Nov, 2023 | Jan, 2024 | Jan, 2024 | GOP | 5,000,000.00 | - | 5,000,000.00 | |
| 5 | GASS | Security Services | Security Office | Yes | Competitive Bidding | Nov, 2022 | Nov, 2022 | Jan, 2023 | Jan, 2023 | GoP | 2,500,000.00 | 2,500,000.00 | - | |
| 6 | GASS, Higher Ed, Advance, Research, Extension, STO | Fuel, Lubricants and Oil | All Sector | Yes | Competitive Bidding | Nov, 2023 | Nov, 2023 | Jan, 2024 | Jan, 2024 | GoP | 3,760,000.00 | 3,760,000.00 | - | |
| 7 | Research and Extension,GASS, Academics | Construction Materials, Electrical Supplies, Plumbing Supplies and carpentry tools | Research and Extension, GSO, CF | Yes | Competitive Bidding | Nov, 2023 | Nov, 2023 | Jan, 2024 | Jan, 2024 | GoP | 2,819,000.00 | 2,819,000.00 | - | |
| 8 | GASS | Various Repairs of Academic Building and Facilities | PDO | No | Competitive Bidding | March | March | April | April | GoP | 3,500,000.00 | 3,500,000.00 | | |
| 9 | Higher Education | Machinery and Equipment for the Academic Sector | Colleges | No | Competitive Bidding | March | March | April | April | GoP | 6,500,000.00 | - | 6,500,000.00 | |
| 10 | GASS | Passenger Van | Motorpool | No | Competitive Bidding | March | March | April | April | GoP | 1,700,000.00 | - | 1,700,000.00 | |
| 11 | Higher Education | Machinery and Equipment for the Academic Sector | Colleges | No | Competitive Bidding | June | June | July | July | GoP | 6,500,000.00 | - | 6,500,000.00 | |
| 12 | GASS, higher Education, STO, Research and Extension | Inks,Toners and Consumables of Photocopier | All sector | No | Direct Contracting | N/A | N/A | January- December | January- December | GoP | 1,000,000.00 | 1,000,000.00 | | |

| | | Procurement | PMO/ | Is this an Early | | Schedi | ıle for Each Pr | ocurement A | ctivity | | Est | imated Budget (PhP) | | Remarks (brief description of Program/Activity/ Project) |
|-----|---|--|--|--------------------------------------|---|--|-----------------------------------|-----------------------|-----------------------|--------------------|--------------|---------------------|----|--|
| No. | Code (PAP) | Program/Project | End-User | Procurement Activity? (Yes/No) | Mode of Procurement | Advertisement/ Posting of IB/REI | Submission/ Opening of Bids | Notice of Award | Contract Signing | Source of Funds | Total | MOOE | со | |
| 13 | STO | Subscription - Instructional Materials | ULIS | No | Direct Contracting | N/A | N/A | January - December | January - December | GoP | 31,000.00 | 31,000.00 | _ | |
| 14 | GASS | Check Books | Cashier | No | Direct Contracting | January - December | N/A | January - December | January - December | GoP | 9,600.00 | 9,600.00 | | |
| 15 | GASS, higher Education, Research and Extension, STO | Office Supplies not available at PS DBM | All sectors | No | Shopping | January - December | N/A | January - December | January - December | GoP | 2,972,885.51 | 2,972,885.51 | | |
| 16 | GASS | Postage Stamps and Courier Services | ROA | No | NP-53.5 Agency-to- Agency | N/A | N/A | January | January | GoP | 166,000.00 | 166,000.00 | | |
| 17 | GASS, higher Education, Research and Extension, STO | Office Supplies | OP, Admin and Finance, Colleges, Research and Extension | No | NP-53.5 Agency-to- Agency | N/A | N/A | January - December | January - December | GoP | 3,925,384.49 | 3,925,384.49 | | Common Use supplies available at PS DBM |
| 18 | Higher Education | Printing of Official Receipts | Bokod and Buguias Campus | No | NP-53.5 Agency-to- Agency | February | N/A | March | March | GoP | 224,000.00 | 224,000.00 | - | available at 1 0 bbii |
| 19 | GASS | Printing of Cash Tickets | Cashier | No | NP-53.5 Agency-to- Agency | N/A | N/A | March | March | GoP | 490,000.00 | 490,000.00 | - | |
| 20 | GASS | Printing of Official Receipts | Cashier | No | NP-53.5 Agency-to- Agency | N/A | N/A | March | March | GoP | 500,400.00 | 500,400.00 | - | |
| 21 | GASS | Printing of Cash Tickets | Cashier | No | NP-53.5 Agency-to- Agency | N/A | N/A | June | June | GoP | 546,000.00 | 546,000.00 | | |
| 22 | GASS | Insurance of Building | GASS | No | NP-53.5 Agency-to- Agency | January - December | N/A | January - December | January - December | GoP | 5,786,000.00 | 5,786,000.00 | - | |
| 23 | GASS | Advertisement/ Publications | UPAO | No | NP-53.6 - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services | January - December | N/A | January- December | January- December | GoP | 513,000.00 | 513,000.00 | | |
| 24 | Research and Extension,GASS, Higher Education | Agricultural Supplies and Materials | Research and Extension, Academics, LRO | No | NP-53.9 - Small Value Procurement | Nov, 2023 | Nov, 2023 | Jan, 2024 | Jan, 2024 | GoP | 1,000,000.00 | 1,000,000.00 | | |
| 25 | GASS | Medical Supplies in Mitigation of Covid 19 (for Offices) | All Sectors | No | NP-53.9 - Small Value Procurement | Nov, 2023 | Nov, 2023 | Jan, 2024 | Jan, 2024 | GoP | 900,000.00 | 900,000.00 | | |
| 26 | GASS | Supplies and Materials during University Charter Day Celebration | GASS | No | NP-53.9 - Small Value Procurement | January | N/A | January | January | GoP | 590,000.00 | 590,000.00 | - | |

| | | | | Is this an | | Sched | ule for Each Pr | ocurement A | ctivity | | Est | imated Budget (PhP) |) | Damada |
|-----|--|--|---|------------------------|--|-----------------------------------|--------------------|---------------------|--------------------|-------|--------------|---------------------|---|--------|
| No. | Code (PAP) | Procurement PMO/ Program/Project End-User | Early Procurement Activity? (Yes/No) | Mode of Procurement | Advertisement/ Posting of IB/REI | Submission/ Opening of Bids | Notice of Award | Contract Signing | Source of Funds | Total | MOOE | со | Remarks (brief description of Program/Activity/ Project) | |
| 27 | GASS, Higher Education, Research and Extension | Semi-Expendable Information Technology Supplies and Equipment | OP, Admin and Finance, Colleges, Research and Extension | No | NP-53.9 - Small Value Procurement | January | N/A | February | February | GoP | 977,370.00 | 977,370.00 | - | |
| 28 | GASS | Janitorial Supplies | GSO | No | NP-53.9 - Small Value Procurement | January | N/A | February | February | GoP | 900,000.00 | 900,000.00 | | |
| 29 | GASS | Internet Connectivity | ICT | No | NP-53.9 - Small Value Procurement | February | N/A | March | March | GoP | 2,782,000.00 | 2,782,000.00 | | |
| 30 | Higher Education | Laboratory Supplies | Higher Education | No | NP-53.9 - Small Value Procurement | February | N/A | March | March | GoP | 219,000.00 | 219,000.00 | | |
| 31 | Research and Extension,GASS, Higher Education | Agricultural Supplies and Materials | Research and Extension, Academics, LRO | Yes | NP-53.9 - Small Value Procurement | March | N/A | April | April | GoP | 1,000,000.00 | 1,000,000.00 | _ | |
| 32 | GASS | Drop Side Truck | Motorpool | No | NP-53.9 - Small Value Procurement | March | March | April | April | GoP | 800,000.00 | - | 800,000.00 | |
| 33 | GASS, Higher Education, Research and Extension | Furnitures and Fixtures | OP, Admin and Finance, colleges and Research and Extension | No | NP-53.9 - Small Value Procurement | April | April | May | May | GoP | 970,000.00 | 970,000.00 | | |
| 34 | GASS | Supplies and Materials for Graduation and Commencement Exercises | GASS | No | NP-53.9 - Small Value Procurement | June | N/A | June | June | GoP | 700,000.00 | 700,000.00 | | 9 |
| 35 | Higher Education | Machinery and Equipment for the Academic Sector | Colleges | No | NP-53.9 - Small Value Procurement | June | June | July | July | GoP | 1,000,000.00 | - | 1,000,000.00 | |
| 36 | GASS | Janitorial Supplies | GSO | No | NP-53.9 - Small Value Procurement | June | N/A | June | June | GoP | 600,000.00 | 600,000.00 | - | |
| 37 | Research and Extension,GASS, Higher Education | Agricultural Supplies and Materials | Research and Extension, Academics, LRO | Yes | NP-53.9 - Small Value Procurement | June | N/A | June | June | GoP | 1,000,000.00 | 1,000,000.00 | _ | |
| 38 | GASS | Supplies and Materials for PRAISE Everlasting Awards | HRDO | No | NP-53.9 - Small Value Procurement | August | N/A | September | September | GoP | 1,050,000.00 | 1,050,000.00 | _ | - |
| | | Supplies and Materials for University Foundation Day Celebration | GASS | No | NP-53.9 - Small Value Procurement | August | N/A | September | September | GoP | 610,000.00 | 610,000.00 | - | - |
| 40 | | Agricultural Supplies and Materials | Research and Extension, Academics, LRO | Yes | NP-53.9 - Small Value Procurement | September | N/A | September | September | GoP | 122,000.00 | 122,000.00 | - | |

| | | | | Is this an | | Sched | ule for Each Pr | ocurement A | Activity | | Ent | imated Budget (PhP) | | |
|-----|--|--|---|--------------------------------------|--------------------------------------|--|-----------------------------------|-----------------------|-----------------------|----------|--------------|---------------------|--------------|----------------------------------|
| | | Procurement | PMO/ | Early | Mode of | | | T | T | Source | Est | imated Budget (PnP) | ' | Remarks (brief description of |
| No. | | Program/Project | | Procurement Activity? (Yes/No) | Procurement | Advertisement/ Posting of IB/REI | Submission/ Opening of Bids | Notice of Award | Contract Signing | of Funds | Total | MOOE | со | Program/Activity/ Project) |
| 35 | Higher Education | Machinery and Equipment for the Academic Sector | Colleges | No | NP-53.9 - Small Value Procurement | September | N/A | September | September | GoP | 1,000,000.00 | - | 1,000,000.00 | |
| 41 | GASS, Higher Education, Research and Extension, STO | Inks,Toners and Consumables of Photocopier | All Sectors | No | NP-53.9 - Small Value Procurement | January - December | N/A | January- December | January- December | GoP | 3,000,000.00 | 3,000,000.00 | _ | |
| 42 | Higher Education and STO | Textbooks and Instructional Materials | Colleges, Auxiliary Services | No | NP-53.9 - Small Value Procurement | January - December | N/A | January- December | January- December | GoP | 1,551,000.00 | 1,551,000.00 | _ | |
| 43 | GASS | Medical Supplies in Mitigation of Covid 19 (for Offices) | All Sectors | No | NP-53.9 - Small Value Procurement | January - December | N/A | January- December | January- December | GoP | 600,000.00 | 600,000.00 | _ | |
| 44 | GASS, Higher Education | Printing of Posters (Announcements, Congratulatory Banners, Tarpaulins, etc.) & Other Information Materials | UPAO, Colleges | No | NP-53.9 - Small Value Procurement | January - December | N/A | January- December | January- December | GoP | 1,520,000.00 | 1,520,000.00 | - | |
| 45 | GASS, higher Education | Cell Cards for Mobile Phones | All Sectors | No | NP-53.9 - Small Value Procurement | January- December | January- December | January- December | January- December | GoP | 1,023,360.00 | 1,023,360.00 | _ | |
| 46 | GASS,Higher Education , STO, Research and Extension | Information Technology (IT) Supplies | all Sectors | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 1,846,000.00 | 1,846,000.00 | _ | |
| 47 | GASS, higher Education, STO, Research and Extension | Inks and Toners | All sectors | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 3,000,000.00 | 3,000,000.00 | _ | |
| 48 | STO | Medical Supplies | UHS, Dental, Campuses | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 773,000.00 | 773,000.00 | - | |
| 49 | GASS | Meals and Snacks during University Activties, Meetings | All sector | No | NP-53.9 - Small Value Procurement | January- December | N/A | January- December | January- December | GoP | 3,375,000.00 | 3,375,000.00 | | |
| 50 | Research and Extension | Supplies and Materials for the Cordillera Bamboo Research Project | Research | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 4,500,000.00 | 4,500,000.00 | - | |
| 51 | GASS GASS, higher | Consultancy Services- ISO, WURI, SUC Levelling | OQAA | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 1,500,000.00 | 1,500,000.00 | - | |
| 52 | Education, STO, Research and Extension | Other Supplies (Representation) | All Sectors | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 900,000.00 | 900,000.00 | - | |
| 53 | GASS, Research and Extension | Rental of Vehicles and Freight Charges | OP, Admin and Finance, Research and Extension | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 100,000.00 | 100,000.00 | _ | |

| | | Procurement | PMO/ | is this an Early | Mode of | Schedi | ule for Each Pr | ocurement A | Activity | | Est | imated Budget (PhP | | Remarks |
|-----|--|---|---|--------------------------------------|---|--|-----------------------------------|-----------------------|-----------------------|--------------------|----------------|----------------------------|---------------|--|
| No. | Code (PAP) | Program/Project | End-User | Procurement Activity? (Yes/No) | Procurement | Advertisement/ Posting of IB/REI | Submission/ Opening of Bids | Notice of Award | Contract Signing | Source of Funds | Total | MOOE | со | (brief description of Program/Activity/ Project) |
| 54 | GASS, Higher Education | Sports Supplies and Equipment | Colleges, CSRWD | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 500,000.00 | 500,000.00 | | |
| 55 | GASS | Supplies for the Salamat Mabuhay Program | HRDO | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 320,000.00 | 320,000.00 | | |
| 56 | GASS, Research and Extension | Repair and Maintenance of Various Machines and Equipment- supplies, material and services | Admin & Finance, Research and Extension | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 2,016,000.00 | 2,016,000.00 | | |
| 57 | GASS | Supplies for the Maintenance of Lactation Station | GAD | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 150,000.00 | 150,000.00 | _ | |
| 58 | GASS | Supplies for the Maintenance of Child Minding Station | GAD | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 50,000.00 | 50,000.00 | | |
| 59 | GASS | Supplies and Materials for University Activities | Admin & Finance, Research and Extension | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 5,000,000.00 | 5,000,000.00 | | |
| 60 | GASS | Training Kits of In-house Seminars and Trainings | All Sector | No | NP-53.9 - Small Value Procurement | January - June | N/A | January - June | January - June | GoP | 1,878,000.00 | 1,878,000.00 | | LEADS inset seminar kit |
| 61 | GASS | Training supplies and materials | HRDO | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 240,000.00 | 240,000.00 | | Culminating Activities |
| 62 | Higher Education, Research and Extension | Uniform | Colleges, Research and Extension | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 1,148,000.00 | 1,148,000.00 | | |
| 63 | GASS | Repair and maintenance of motor vehicles - Supplies, materials and services | Motorpool | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 1,965,000.00 | 1,965,000.00 | | |
| 64 | GASS, higher Education, STO, Research and Extension | Air Ticket/ Plane ticket | All sectors | No | NP-53.9 - Small Value Procurement | N/A | N/A | January - December | January - December | GoP | | | | |
| 65 | GASS | Auditing Supplies, Materials and other services | GASS | No | NP-53.9 - Small Value Procurement | January - December | N/A | January - December | January - December | GoP | 3,640,000.00 | 3,640,000.00 500,000.00 | | MOOE for BSU COA |
| 66 | | Venue and accomodation for Trainings, Seminars, workshop and Planning | All sectors | No | NP-53.10 - Lease of Real Property and Venue | January - December | N/A | January - December | January - December | GoP | 2,582,000.00 | 2,582,000.00 | | MODE IOI BSO COA |
| | | | | | | | | GI | RAND TOTAL | | 133,841,000.00 | 91,341,000.00 | 42,500,000.00 | |

NP- Negotiated Procurement

Prepared By:

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Chairperson, BAC - Infrastructure

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