



Republic of the Philippines
Benguet State University
 La Trinidad, Benguet
 Tel/Fax (074) 422-2176; 422-2127 Loc. 11

Bids and Awards Committee
(Goods and Services)

INVITATION TO BID

The Benguet State University (BSU), through the Bids and Awards Committee (BAC), invites suppliers/distributors to bid for the hereunder projects:

Project Number	IB NO. 2022-06	IB NO. 2022-07	IB NO. 2022-08
Name of Project	Procurement of Security Services for Benguet State University-Land Reservation Areas (Early Procurement Activity)	Procurement of Fuel, Gas and other Lubricants for Benguet State University (Early Procurement Activity)	Procurement of Various Janitorial Supplies (Early Procurement Activity)
Brief Description	Deployment of Thirteen (13) Security Guards for BSU Land Reservation Areas (Wangal and Puguis, La Trinidad Benguet)	Supply of Fuel, Gas and other Lubricants for One year (on credit) 30 CD payment term	Supply and Delivery of Various Janitorial Supplies
Approved Budget for the Contract (ABC)	Php. 2, 849, 106.00	Php. 3, 242, 000.00	Php. 945, 259.12
Delivery Period	One Year	45 Calendar days	30 Calendar days
Source of Fund	2022 GAA	2022 GAA	2022 GAA
Bid Document Fee	PhP. 2, 000.00	PhP. 700.00	PhP. 900.00

Bidders should have completed, within Five (5) years from the date of submission and receipt of bids a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Document, particularly, in Section II (Instructions to bidders). Bids received in excess of the ABC shall be automatically rejected at the bid opening.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA 9184.

BAC activities are as follows:

	Activities	Date, Time and Venue
1.	Advertisement of Invitation to Bid	Starting November 19, 2021 to November 26, 2021
2.	Issuance of Bidding Documents	November 19, 2021 from 8:00 AM to 5:00 PM at the Procurement Management Office (PMO), 1 st Floor, Admin Bldg., BSU, La Trinidad, Benguet
3.	Pre-bid Conference	November 29, 2021, 2:00 PM (PST), BSU Administration Conference Room (AdCor), 2 nd Floor, Admin. Bldg., BSU, La Trinidad, Benguet
4.	Deadline for Submission of Bids	December 13, 2021 on or before 2:00 PM (based on PMO time piece) at the Procurement Management Office (PMO), 1 st Floor, Admin Bldg., BSU, La Trinidad, Benguet
5.	Opening of Bids and Eligibility Checking/Screening (Manual Submission)	December 13, 2021, 2:01 PM (PST), BSU Administration Conference Room (AdCor), 2 nd Floor, Admin. Bldg., BSU, La Trinidad, Benguet
6.	Bid Evaluation & Post Qualification	December 16, 2021, 2:00 PM (PST), BSU Administration Conference Room (AdCor), 2 nd Floor, Admin. Bldg., BSU, La Trinidad, Benguet

The BAC will issue bid documents at the Procurement Management Office, 1st floor Administration Bldg., Benguet State University, Km. 5, La Trinidad, Benguet upon presentation of the official receipt of payment (BSU Cashier's Office) of Bid Document Fee.

Late bids shall not be accepted. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14. Prospective bidders can download the Bid Documents at the university's website: bsu.edu.ph or email at procurement@bsu.edu.ph.

BSU assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids. The University, through its BAC, reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with the Section 41 of 2016 revised IRR of RA 9184, without thereby incurring any liability to the affected bidder or bidders.

The BAC reserves the right to waive any formalities in queries and responses to this invitation.

For further information, please refer to:

BAC Secretariat
Procurement Management Office (PMO)
Benguet State University- La Trinidad Campus
Tel. No. 661-1839/ CP No. 09506032749
Email: procurement@bsu.edu.ph

REYNANTE B. BASCO
 Chairperson
 Bids and Awards Committee (Goods and Services)