

LIST OF ITEMS FOR 2023 VARIOUS COMMON OFFICE SUPPLIES, PAPER MATERIALS AND SEMI-EXPENDABLE OFFICE EQUIPMENT (1st & 2nd Quarter)

Item No.	Unit	Item/Description	Qty	Unit Cost	Amount	End-User by Sector/Office
A.	1 LOT SUPPLY & DELIVERY OF VARIOUS COMMON OFFICE SUPPLIES AND PAPER MATERIALS				384,866.91	
1	pc	Ballpen, 0.5MM Ballpoint, Fine (Black)	1,870	15.00	28,050.00	OVPRE-660, ADFIN-803, OVPAA-294, OP-98, OVPAA-AdS-15
2	pc	Ballpen, 0.5MM Ballpoint, Fine (Blue)	1,175	15.00	17,625.00	OVPRE-289, ADFIN-595, OVPAA-250, OP-40, OVPAA-AdS-1
3	box	Ballpen, 0.7MM Ballpoint, Fine (Black)	5	500.00	2,500.00	HERCC-5
4	box	Ballpen, 0.7MM Ballpoint, Fine (Blue)	5	500.00	2,500.00	HERCC-5
5	box	Ballpoint Pen, Blue ; 0.4mm, box of 12	1	1,040.00	1,040.00	OLA-1
6	dozen	Ballpen, 1mm Gel Pen, roller ball, with rubber grip, Black	10	300.00	3,000.00	OP-10
7	dozen	Ballpen, 1mm Gel Pen, roller ball, with rubber grip, Blue	10	300.00	3,000.00	OP-10
8	pc	Battery, 3V Lithium Coin Type battery CR-2032	10	45.00	450.00	CN-10
9	pc	Battery, R2032 R2025 CR2016 CR927 CR1220 Primary Lithium Button Cell Battery 3V	10	35.00	350.00	CN-10
10	pc	Bookbinding Tape, paper cloth, 2" , Black	4	400.00	1,600.00	IPRO-4
11	roll	Book tape, 1" , color blue	5	90.00	450.00	NPRCRTC-5
12	roll	Book tape, 2" , color blue	5	110.00	550.00	NPRCRTC-5
13	pc	CD-RW (Rewritable 7900mb/80 MB)	15	40.00	600.00	PDO-15
14	pc	Certificate Holder, Short, color green	260	44.30	11,518.00	CA-220 ; OES-40
15	pc	Certificate Holder, A4, color green	215	49.34	10,608.10	CAH-20, CA-185, CTE-10
16	pc	Certificate Holder, Long, Color Green	150	50.00	7,500.00	CA-150
17	box	Chalk, Colored, Dustless, 12pcs/box	5	38.88	194.40	CNS-5
18	box	Chalk, White, Dustless, 100pcs/box	40	56.17	2,246.80	CNS-40
19	box	Clip, Backfold, 19mm	50	15.00	750.00	PMO-50
20	pc	Clipboard, 8"x13" , wooden, no cover	30	55.00	1,650.00	OES-10, CSS-15 ; IHFSA-5
21	pc	Clip Board with Cover Black Long 13 1/2 Clipboard Accounting Folder X9-14" with Cover Black	10	115.00	1,150.00	CA-10
22	pc	Cork Board 1200*900mm	4	500.00	2,000.00	CSS-4
23	pc	Cork Board Cuttable	4	250.00	1,000.00	CSS-4
24	pc	Cork Sheet, 1/6 in. x 18 in.	40	195.12	7,804.80	NPRCRTC-3 ; CSAC-5, CAH-12, CTE-20
25	roll	Cork Sheet, Size: 4 X 8 feet X 3/16 thickness, soft, thin	1	2,085.00	2,085.00	IHFSA-1
26	pcs	Cutter dynagrip snap-off knife multipurpose,	2	180.00	360.00	IHFSA-2
27	pack	Daily Time Card for Amanao BX-1500, 200 pcs/pack	1	107.00	107.00	ATBI/IC-1
28	pc	Double Sided Tape, w/ foam, 1"	20	32.42	648.40	GSO-10 ; CAH-10
29	pc	Double Sided Tape, w/o foam, 1"	457	30.10	13,755.70	OVPRE-70, ADFIN-51, OVPAA-306, OP-20, OVPAA-AdS-10
30	pc	Double Sided Tape, w/o foam, 1/2"	45	15.00	675.00	CAH-25, CNS-20
31	pc	Expanding Plstic File Case, File Folder, Long Size	10	300.00	3,000.00	OP-10
32	pc	Expanding/Portfolio Envelope with Garter Long Size	30	50.00	1,500.00	OP-30
33	box	Fastener, Plastic, 70 mm between prongs	15	41.20	618.00	IPRO-5 ; CAH-5, CNS-5
34	box	Fastener, plastic, 50 sets per box	2	80.00	160.00	LRO-2
35	box	Folder, Expanding, Legal Size Documents	1	1,500.00	1,500.00	CSS-1
36	pack	Folder, L-type, Legal , Plastic, 50pcs/pack, shade of blue color	10	290.00	2,900.00	GSO-10
37	pack	Folder, L-type, Plastic, 12" x 9.45" clear document	4	300.00	1,200.00	PDO-4
38	pc	Folder, Morocco; Pink , legal size	50	9.50	475.00	OLA-50

Item No.	Unit	Item/Description	Qty	Unit Cost	Amount	End-User by Sector/Office
39	pc	Folder, Morocco; Dark Green , legal size	50	9.50	475.00	OLA-50
40	pc	Folder, Morocco; Light Green , legal size	50	9.50	475.00	OLA-50
41	pc	Highlighter, Blue	20	25.00	500.00	GSO-20
42	pack	Laminating Film, Legal , 250 mic, 100s	7	1,000.00	7,000.00	HRDO-2, OES-5
43	roll	Laminating Film, Legal 225mic	4	1,100.00	4,400.00	CA-4
44	roll	Laminating film, 9", 125micron; 100meters	1	1,250.00	1,250.00	CSAC-1
45	ream	Laminating Film, Legal, 125 micron 100pcs/ream	2	650.00	1,300.00	HRMO-2
46	set	MARKER, FLOURESCENT,3 assorted colors per set	6	40.00	240.00	IPRO-6
47	pc	Marker, Permanent Black (Fine Point)	24	24.00	576.00	SPMO-24
48	pcs	Meter stick, 1 meter, stainless steel metal	3	250.00	750.00	NPRCRTC-3
49	pc	Metal File Office Organizer 4 layers	1	684.25	684.25	CSS-1
50	kg	Padding Glue, 1kg, Authentic, color red	2	460.00	920.00	CA-2
51	pc	Paper Clip, Gem Type, Jumbo, 32mm , 100s/box	20	14.41	288.20	CNS-20
52	pc	Paper Clip, Gem Type, Jumbo, 48mm , 100s/box	20	21.60	432.00	CNS-20
53	pcs	Protractor Half	10	25.00	250.00	CSS-10
54	box	Push Pin, flat head type, 50's	53	30.56	1,619.68	CAH-20, CNS-10, CSS-10, CSS-Ads-1, CVM-2, ATBI/IC-5, NPRCRTC-3, CIS- AdS-2
55	pack	PVC Binding Cover, clear, 200 micron, A4 , 100pcs/pack	7	785.71	5,499.97	IPRO-4, PMO-2, CF-1
56	pack	PVC Binding Cover, clear, 200 micron, Legal , 100pcs/pack	16	843.75	13,500.00	IPRO-4, CA-1 ,CSS-3 ; CSS-Ads-1, PMO-2, HRDO-2, CF-1, CVM- 2
57	pack	PVC Book Binding Cover, Legal , clear, 250 micron thickness, 100 pcs/box	3	2,500.00	7,500.00	CTE-3
58	pc	Record Book, 250 pages, green cover, hard cover	10	45.00	450.00	CN-10
59	pc	Ribbon, Amano BX-1500, black,	2	425.00	850.00	ATBI/IC-2
60	roll	Ribbon nylon for Olympia Typewriter Machine, Black	2	40.00	80.00	ATBI/IC-2
61	bundle	Ring Binder, plastic, 1/2" 10pcs/ bundle - Black	2	225.00	450.00	CN-1, ISRD-1
62	bundle	Ring Binder, plastic, 3/4" 10pcs/ bundle - Black	2	285.00	570.00	CN-1, OES-1
63	bundle	Ring Binder, plastic, 1", 80 Ring,10pcs/bundle - Black	7	655.71	4,589.97	ISRD-1, CSS-2, IPRO- 3, OES-1
64	bundle	Ring Binder, Plastic, 1" , 80 Rings, Gold/Yellow	3	655.00	1,965.00	CSS-2, CSS-Ads-1
65	bundle	Ring binder, plastic, 1 1/4", 80 rings, 10pcs/bundle - Black	7	442.84	3,099.88	IPRO-3, CSS-2, CAH- 1, CNS-1
66	bundle	Ring Binder, Plastic, 1 1/4", 80 Rings, Gold/Yellow	3	440.00	1,320.00	CSS-2, CSS-Ads-1
67	bundle	Ring Binder, Plastic, 1 1/2", Black, 80 Rings, Black	3	752.23	2,256.69	CAH-1, CSS-2
68	bundle	Ring Binder, Plastic, 1 1/2", Black, 80 Rings, Gold/Yellow	2	752.23	1,504.46	CSS-2
69	bundle	Ring Binder, Plastic, 2", 80 Rings, GOLD/YELLOW	3	582.12	1,746.36	CSS-2, CSS-Ads-1
70	bundle	Ring Binder, Plastic, .5" , 80 Rings, Black	2	555.00	1,110.00	CSS-2
71	bundle	Ring Binder, Plastic, .5" , 80 Rings, Gold/Yellow	3	555.00	1,665.00	CSS-2, CSS-Ads-1
72	bundle	Ring Binder, Plastic, .25" , 80 Rings, Black	2	455.00	910.00	CSS-2
73	bundle	Ring Binder, Plastic, .25" , 80 Rings, Gold/Yellow	3	455.00	1,365.00	CSS-2, CSS-Ads-1
74	pc	RING BINDER, 12.7mmX1.12m (1/2"X44"), plastic, Black	20	12.00	240.00	OES-20
75	pc	RING BINDER, 19 mm X 1.12 mm (3/4"x 44"), plastic, Black	20	20.00	400.00	OES-20
76	pc	RING BINDER, 25 mm X 1.12m (1" X 44"), plastic, Black	20	31.00	620.00	OES-20
77	pc	Ruler, 12" long, stainless steel	13	97.69	1,269.97	CSS-6, NPRCRTC-7
78	pcs	Scientific Calculator FX-991EX	2	2,000.00	4,000.00	IPRO-1, LRO-1
79	pcs	Scissor stainless Steel 8 inches	13	166.53	2,164.89	CSS-5, CSAC-3, GSO- 5

Item No.	Unit	Item/Description	Qty	Unit Cost	Amount	End-User by Sector/Office
80	pc	Stapler, long reach/arm, with 50-sheet capacity	8	812.50	6,500.00	CSS-3, CSS-Ads-1, HERCC-4
81	pc	Sign Pen, 0.3mm Ballpoint, with gel ink, microfine (Black)	12	90.00	1,080.00	CASHIER-12
82	pc	Sign Pen, Black , Liquid Gel, Ball-point 0.5mm ;Retractable	25	82.20	2,055.00	OUBS-5, ADFIN-10, OLA-10
83	pc	Sign Pen, Blue , Liquid Gel, Ball-point 0.5mm ;Retractable	20	82.75	1,655.00	ADFIN-10, OLA-10
84	pc	Sign Pen, Red , Liquid Gel, Ball-point 0.5mm ;Retractable	15	84.83	1,272.45	ADFIN-10, OLA-10
85	pc	Sign Pen, Green , Liquid Gel, Ball-point 0.5mm ;Retractable	27	74.75	2,018.25	OLA-20, CBOO-7
86	pc	Sign Pen, Violet , Liquid Gel, Ball-point 0.5mm ; Retractable	10	76.50	765.00	OLA-10
87	pc	Sign Pen, Black , liquid/gel ink, 0.5mm needle tip	30	72.00	2,160.00	GSO-30
88	pc	Sign Pen, Blue , liquid/gel ink, 0.5mm needle tip	30	72.00	2,160.00	GSO-30
89	pc	Sign Pen, Black , Liquid Gel, Ball-point 0.7mm ;Retractable	15	89.00	1,335.00	ADFIN-15
90	pc	Sign Pen, Blue , Liquid Gel, Ball-point 0.7mm ;Retractable	15	89.00	1,335.00	ADFIN-15
91	pc	Sign Pen, Red , Liquid Gel, Ball-point 0.7mm ;Retractable	10	89.00	890.00	ADFIN-10
92	pc	Sign Pen, Black , 0.7-0.8mm, Rollerball	25	89.00	2,225.00	OLA-25
93	pc	Sign Pen, Blue , 0.7-0.8mm, Rollerball	40	89.00	3,560.00	OLA-40
94	roll	Tape, Transparent, 12mm	6	20.00	120.00	LRO-6
95	box	Tabs, Strip Tabbing, Clear	25	117.94	2,948.50	CAH-20, CNS-5
96	box	Thumb Tacks	5	50.00	250.00	NPRCRTC-5
97	ream	Bond Paper, A4 , 80gsm	25	312.00	7,800.00	CNS-AdS-10, CNAS-AdS-5, CCA-10
98	ream	Bond Paper. Long , 80gsm	68	271.76	18,479.68	HRMO-34, CCA-10, CNAS-AdS-10, PDO-4, CNS-AdS-10
99	pcs	Cartolina, White	25	15.00	375.00	CN-25
100	pack	Colored Paper, Red/Ligh Red , 8.5x13, 250's	1	288.00	288.00	CAH-1
101	pc	Manila Paper	40	11.52	460.80	IHFA-20 ; CAH-30
102	pad	Note pad, Stick On (3"x4")	10	40.00	400.00	IPRO-10
103	pad	Note Pad, stick on, 1/2" x 2", 100 sheets per pad w/ Signage (SIGN HERE)	20	28.00	560.00	GSO-20
104	pad	Notes Flags, Tabs Page Marker 6 bright colors 80 sheet/pad, 0.5x1.8 (Flag type)	15	60.00	900.00	PDO-15
105	pack	Parchment Paper , size 210 x 287mm, 80gsm, 100 sheet per pack	2	120.00	240.00	HERCC-2
106	pack	Paper, Morocco, Legal Size Gold/Yellow , 100pcs/pack	5	600.00	3,000.00	CSS-5
107	ream	Paper, Multicopy, A4 , 80gsm, size: 210mm x 297mm	16	263.52	4,216.32	CSS-10 ; CSS-AdS-6
108	ream	Paper, Multicopy, Legal , 80gsm, size: 216mm x 330mm	26	288.72	7,506.72	CSS-20 ; CSS-AdS-6
109	ream	Paper, Multi-Purpose (COPY) A4 , 70gsm, 210mm x 297mm	10	228.96	2,289.60	CSS-10
110	ream	Paper, Multi-Purpose (COPY) Legal , 70gsm, 216mm x 330mm	10	266.40	2,664.00	CSS-10
111	pack	Photopaper , Glossy, A4 , 10pcs/pack	26	80.00	2,080.00	OQAA-15, CA-11
112	pack	Photopaper , A4 Glossy, 20 sheets per pack	5	220.00	1,100.00	OP-5
113	pack	Photopaper , A4 , Matte, 100sheets/pack	7	400.00	2,800.00	CNAS-2, CCA-5
114	pack	Photopaper , Glossy, High Quality, Legal Glossy, 20 sheets/pack	28	214.67	6,010.76	OQAA-10, CA-5,IPRO-1, NPRCRTC-5 ; HRMO-2 ; CAH-5
115	pack	Specialty Board Paper, 220gsm, A4 10 sheet/pack	20	35.00	700.00	CNAS-20
116	pack	Specialty Board, 220gsm, Bright Red , Legal	5	50.00	250.00	CN-5
117	pack	Specialty Board, 220gsm, White, Legal , Anggrek design , 10pcs/pack	60	47.00	2,820.00	CA-60
118	pack	Specialty Board, 220gsm White/Cream, Legal , 10pcs/pack	50	43.00	2,150.00	OVPRE-30, CNAS-20
119	pack	Specialty Board, 220gsm White/Cream, Short , 10 pcs/pack	30	50.00	1,500.00	OVPRE-30
120	pack	Specialty Board, 220gsm, White, Short , Anggrek design , 10pcs/pack,	65	47.00	3,055.00	CA-65

Item No.	Unit	Item/Description	Qty	Unit Cost	Amount	End-User by Sector/Office
121	ream	Specialty Paper, White/Cream, Legal Size, 500 pcs/ream	30	450.00	13,500.00	OVPRE-30
122	ream	Specialty Paper, 80gsm, White/Cream, Short , 500pcs/ream	30	220.00	6,600.00	OVPRE-30
123	ream	Special Paper, 80gsm, A4 , 100 sheets/ream	4	350.00	1,400.00	ISR-4
124	ream	Specialty Paper, A4 , 80gsm, Pale Cream , 500 pcs/ream	5	490.68	2,453.40	HERCC-4, IPRO-1
125	ream	Specialty Paper, 80gsm, Legal , 100 sheets/ream	4	350.00	1,400.00	OVPRE-4
126	ream	Specialty Paper, Legal , 80gsm, Pale Cream , 500 pcs/ream	7	453.17	3,172.19	HERCC-5, IPRO-1, CAH-1
127	ream	Specialty Paper, Legal , 90-100gsm, watermarked laid paper; Pale Cream/light cream , 500pcs ream	3	998.00	2,994.00	OLA-3
128	ream	Specialty Paper, Legal , 90-100gsm, watermarked laid paper; Pale Yellow/Pastel Yellow , 500pcs ream	1	998.00	998.00	OLA-1
129	ream	Specialty Paper, Legal , 90-100gsm, watermarked laid paper; Pale Orange/ Light Orange , 500pcs ream	1	998.00	998.00	OLA-1
130	ream	Specialty Paper, Legal , 90-100gsm, watermarked laid paper; Pale Pink/Light Pink , 500pcs ream	1	998.00	998.00	OLA-1
131	ream	Specialty Paper, Legal , 90-100gsm, watermarked laid paper; Pale Blue/Light Blue , 500pcs ream	1	998.00	998.00	OLA-1
132	bundle	Specialty Paper, 80gsm, A4 30pcs/bundle	1	200.00	200.00	CF-1
133	pack	Specialty Paper, A4 , 100gsm, 10sheets/pack, Pale Cream	30	80.00	2,400.00	HRDO-30
134	pack	Specialty Paper, A4 , 100gsm, 10sheets/pack, White	20	80.00	1,600.00	HRDO-20
135	pack	Specialty Paper, A4, White , 10 pcs/pack	12	90.00	1,080.00	CSS-10 ; CSS-AdS-2
136	pack	Specialty Paper, Short, 220gsm, Pale Cream , 10 pcs/pack	5	38.57	192.85	HERCC-5
137	pack	Specialty Paper, Short, 120gsm, Pale Cream , 10 pcs/pack	30	75.00	2,250.00	HRDO-30
138	pack	Specialty Paper, Short, 120gsm, White , 10 pcs/pack	20	75.00	1,500.00	HRDO-20
139	pack	Specialty Paper, Short, 80gsm , Pale Cream, 10 pcs/pack	25	38.57	964.25	HERCC-5 ; CAH-20
140	pack	Specialty Paper, Legal, 80gsm , Pale Cream, 10 pcs/pack	152	41.16	6,256.32	HERCC-5, IPRO-5, OES-80, UPAO-5, CSAC-15 ; CAH-20, CSS-10, CSS-AdS-2, OUBS-10
141	pack	Sticker Paper, A4, Matte, White, 80gsm , 10pcs/pack	31	102.90	3,189.90	OVPRE-10, OES-10, HRMO-1, NPRCRTC-5 ; CAH-5
142	pack	Sticker Paper, strong adhesive, A4 size, 80 gsm , inkjet friendly, satin, 10sheets/pack	55	50.00	2,750.00	SPMO-50 ; CA-5
143	pack	Sticker Paper, Legal, Matte, White , 10 pcs/pack	60	93.14	5,588.40	UPAO-5, CAH-5, CSS-5, HRMO-1, NPRCRTC-5, OES-10, CA-29

B. 1 LOT SUPPLY & DELIVERY OF VARIOUS SEMI-EXPENDABLE OFFICE EQUIPMENT

446,834.59

1	unit	Laminating Machine , can laminate up to A3, with Hot and Cold Laminating Process, Suited for 250 microns, 150 microns	2	3,500.00	7,000.00	CTE
2	unit	Paper Shredder with minimum specifications: cutting style: strip cut, particle cut, split; shred size in mm: 5.8 3.9x30 1.9x15 0.78x11; sheet capacity: 4-19 sheets; intake width: 240 mm; shredding speed: 30 sheets/cycle; shredder material: paper, clips, cards and Cds; waste bin capacity: 33 L	4	14,999.00	59,996.00	CAH (2), CN (1) and CNS (1)
3	pc	Extension cord wheel , minimum specifications atleast: 10 meter cord, 2,500W 10A 250V, with built-in circuit breaker and lightning protector, with fire retardant features/materials	5	1,500.00	7,500.00	CAH

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4	pc	Socket surge protector extension cable , three universal standard outlets, with surge and overload protection, flame retardant material, integral copper bar, MAX2500W-MAX10A, 250V2, 2 meters	3	550.00	1,650.00	CAH
5	pc	Office swivel chair with lumbar support, with arm rest, mesh back rest, adjustable height, can rotate, seat cushion: fabric, metal chrome base, color:black	6	3,500.00	21,000.00	CAH
6	unit	Steel filing cabinet,vertical , 4 drawers,color:smooth plain gray, gauge 20, with lock and key, compatible up to legal size files, dimension atleast: 52"H x 36" W x 18" D	1	15,000.00	15,000.00	CIS
7	unit	Extension cord voltage surge protector with line filter, 5 meters , 220 V, 6 universal socket, with switch	2	1,000.00	2,000.00	CIS
8	unit	Steel filing cabinet, vertical , 3 drawer with wheels and lock, color and finish: smooth plain black, with at least the following minimum specification: dimension: 17.1"D x 14.6"W x 23.6"H	1	9,000.00	9,000.00	NSTP
9	unit	Paper Shredder , cross-cut, with minimum specifications: shreds 18 sheets of paper per pass into 397 (5/32" x 1-1/2" Security Level P-4) cross-cut particles; shreds staples, credit cards, paper clips, CDs/DVDs, junk mail; Maximum run time: 30 min on / 40 min off. For 1-3 users. Amps: 5; Basket Type Pull-out Bin; 100% Jam Proof System eliminates paper jams and powers through tough jobs; SafeSense Technology stops shredder when hands touch the paper opening; Silent shredder 9-gallon pull-out bin with LED bin-full indicator.9 inch wide paper entry.	1	24,500.00	24,500.00	LEGAL
10	unit	Ergonomic executive chair , swivel with full arm rest,color: black, gas-lift, adjustable seat height swivel ergonomic design for lumbar support, material: PU leather	5	11,500.00	57,500.00	IAS
11	unit	Steel filing cabinet,vertical , 4 drawers,color and finish:smooth plain gray, gauge 20, with lock and key, compatible up to legal size files, Dimension atleast: 52"H x 36" W x 18" D	1	11,500.00	11,500.00	LRO
12	unit	Steel filing cabinet,lateral , 4 drawers, color and finish: smooth plain gray,gauge 20, with lock and key, compatible up to legal sized files, dimension atleast: 90 (w) x 45 (d) x 103 (h) cm	1	16,000.00	16,000.00	LRO
13	unit	Steel filing cabinet,vertical , 4 drawers,color and finish:smooth plain gray, gauge 20, with lock and key, compatible up to legal sized files, dimension atleast: 46 (w) x 45 (d) x 134 (h) cm	2	10,000.00	20,000.00	BUDGET
14	unit	Paper Shredder with the following minimum specifications: Shred Capacity: 11 sheets; Shred size: 4x40mm; Can shred: CD/DVD, Paper, Card, Paper Clip, Staple; Continuous run time: 20min; Bin capacity: 25L; Machine noise: maximum of 60dB; Machine power: 240W; 390x302x615mm	1	28,000.00	28,000.00	CBOO
15	unit	Steel filing cabinet, lateral , 4 drawers, gauge 20, color and finish: smooth plain enamel gray, compatible up to legal size, with adjustable divider per each drawer, with lock and keys, with label holder, dimension atleast: 52"H x 36" W x 18" D	1	18,000.00	18,000.00	CBOO
16	unit	Steel filing cabinet,vertical , 4 drawers,color and finish:wrinkled brown, gauge 20, with adjustable divider per each drawer, with lock and key, compatible up to legal size files, with label holder, dimensions atleast: 52"H x 18.5"W x 26"D	2	13,500.00	27,000.00	CBOO

Item No.	Unit	Item/Description	Qty	Unit Cost	Amount	End-User by Sector/Office
17	pc	Intelligent Check Writer Printer Print payee, date, amount in words and amount in figures at a time, blue LCD display, make data input easy, operates on standard alone mode, connected to computers, adjustable check print position, brand new	1	28,688.59	28,688.59	CASHIER
18	pc	Rectangular Folding Table , white, 121cm Length, 60.5cm Width, 73.6cm Height, plastic	3	3,000.00	9,000.00	CASHIER
19	unit	Paper Shredder , with minimum specifications: micro cut 15 sheet capacity, Size: 4 x 10 mm waste container, capacity: 23 liters, input:220V.60Hz working, width: 220mm, material: plastic, shred capacity: 10 sheets 100 sheet auto feed can spread paper and credit card auto, off and reverse function with wheels and overheat indicator	1	20,000.00	20,000.00	BUDGET
20	unit	Steel filing cabinet,vertical , 4 drawers,color and finish:smooth plain beige, gauge 20, with lock and key, compatible up to legal size files, dimension atleast: 52"H x 36" W x 18" D	1	19,000.00	19,000.00	CSAC
21	unit	Paper Shredder , with minimum specifications: 10 Sheets Shred Capacity, 60min working time, 20L Bin Capacity	1	12,500.00	12,500.00	ISRD
22	unit	Paper Shredder with minimum specifications: cutting style: strip cut,particle cut,split; shred size in mm: 5.8 3.9x30 1.9x15 0.78x11; sheet capacity: 4-19 sheets; intake width: 240 mm; shredding speed: 30 sheets/cycle; shredder material: paper,clips,cards and Cds; waste bin capacity: 33 L	1	17,000.00	17,000.00	CCARD
23	unit	Office swivel chair with lumbar support, with arm rest, mesh back rest, adjustable height, can rotate, seat cushion: fabric, metal chrome base, color:black	1	4,500.00	4,500.00	I PRO
24	unit	Laminating Machine with minimum specifications: with hot and cold processor, temperature range: 80 - 180 C, power supply : 220 - 240v /60Hz, power consumption: 620 watts, maximum laminating width: 330mm, can laminate up to A3 size	1	5,500.00	5,500.00	NPRCRTC
25	unit	Laminating Machine , can laminate up to A3, with Hot and Cold Laminating Process, Suited for 250 microns, 150 microns	1	5,000.00	5,000.00	I PRO

Grand Total 831,701.50