**ENDORSEMENT FORM**

THESIS/DISSERTATION WRITING ENROLLMENT

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_

TO: **ROMEO A. GOMEZ, JR., PhD**

Dean, Graduate School

 This is to endorse Mr/Ms \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ with a degree of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to enroll in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Thesis/ Dissertation Writing). Attached herewith is the **concept paper** (for research proposal)/ **final copy of latest/enhanced research** (for on-going research) ensuring that the manuscript is conceptualized/ towards completion. Further, the undersigned declares to take responsibility and supervise the student’s writing activities so as to complete the manuscript on target date.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name and Signature of Student Name and Signature of Thesis/Dissertation

 Adviser/GPC (refer to the table below for GPC)

**To the GPC/Authorized representative, please sign beside your name. For representative, please print your name and sign.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of GR Coordinator** | **Signature** | **College** | **Program Assigned** | **Representative (Name and Signature)** |
| Jovita M. Sim |  | CA | MS Agribusiness Management/ MS Agricultural Economics |  |
| Belinda A. Tad-awan/ Hector C. Gayomba |  | CA | MS Agronomy/ PhD Agronomy |  |
| Mary Arnel D. Garcia |  | CA | MS Animal Science |  |
| Gemma S. Das-ilen |  | CA | MS Entomology |  |
| Belinda A. Tad-awan/ Franklin G. Bawang |  | CA | MS Horticulture/ PhD Horticulture |  |
| Asuncion L. Nagpala |  | CA | MS Plant Pathology |  |
| Erlinda B. Alupias |  | CA | MS Rural Development/ PhD Rural Development |  |
| Gennie B. Soyon |  | CA | MS Soil Science |  |
| Ederson G. Bawang |  | CAS | MA Physics/ MA General Science |  |
| Freda Kate D. Samuel |  | CAS | MA Applied Statistics/ MA Math |  |
| Petra C. Cadawan |  | CAS | MA Chemistry |  |
| Cynthia T. Lubiton |  | CAS | MA English as a Second Language/ PhD Language |  |
| Penelope F. Tica-a  |  | CAS | MA Filipino |  |
| Ma. Theresa B. Dolipas |  | CAS | MA Social Studies |  |
| Joanna L. Alafag |  | CAS | MS Biology/ MS Environmental Science/ PhD Science Education (Biology) |  |
| Gerry M. Alfonso |  | CF | MS Forestry- Watershed Management |  |
| Sano L. Ngiwas |  | CF | MS Forestry- Silviculture |  |
| Jao-jao A. Somyden |  | CHET | MA Home Economics/ MA Technology and Home Economics |  |
| Elizabeth A. Lascano |  | CTE | Master in Library and Information Science/ MA Guidance |  |
| Apler J. Bansiong |  | CTE | MAED Educational Administration and Supervision |  |
| Esper L. Feliciano |  | CTE | MAED Elementary Education |  |
| Evelyn S. Angiwan |  | CTE | MAED Early Childhood Education |  |
| Arnulfo C. Capili |  | CTE | PhD Educational Management |  |
| Ceasar L. Balacwid |  | IHK | MS Physical Education |  |
| Renebeth G. Donguiz |  | IPA | Master in Public Administration |  |

Revised January 7, 2020

**GANTT CHART FOR THESIS/ DISSERTATION WRITING COMPLETION**

|  |  |
| --- | --- |
| **Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Degree: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Semester: \_\_\_\_\_\_\_\_\_\_\_** | **SY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Start of Residency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **End of Residency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| *Note to the GS Student: The following chart aims to calendar the completion of your manuscript thereby helping ensure that your manuscript is finished on time. Kindly block the column/s representing the time you may be able to complete the different manuscript writing activities. Be reminded that activities identified are completed at the end of the semester. Note too that each of the following activities must always be done in consultation with your adviser.* |
| **Manuscript Working Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |
| --- | --- |
| **ACTIVITIES** | **Month/Year** |
|  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Choosing of research topic and statement of problems
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Literature review and methodology statement
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Data gathering tool preparation
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Writing Chapter I and Chapter II
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Research proposal defense
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Research proposal revision and submission
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Data gathering tool reliability and validity testing
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Data gathering tool revision
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Data gathering (Administration and Retrieval)
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Data coding, analysis and interpretation
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Results and discussion writing
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Writing Chapter III and Chapter IV
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Public presentation in the GS or equivalent forum
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Research final defense
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Manuscript enhancement and revision
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Manuscript English and technical editing
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Final revision of manuscript
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Printing and binding
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Submission of final manuscript.
 |  |  |  |  |  |  |  |  |  |  |  |  |
| **Submitted by:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **Student’s Name and Signature** | **Noted:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **Adviser’s Name and Signature/** **Graduate Program Coordinator** |