BSU-GS FORM 01

Republic of the Philippines

#### **Benguet State University**

La Trinidad, Benguet

**2601, Philippines**

##### GRADUATE SCHOOL

PLEASE ATTACH

RECENT 2X2 PHOTO

HERE

**APPLICATION FOR ADMISSION**

**DOCUMENTARY REQUIREMENTS:**

1. Photocopy of Official Transcript of Records (OTR). PhD applicant needs to attach OTR for undergraduate and masteral. Include contact number and email address of the school registrar. For non-BSU graduate, please request a Certificate of Transfer Credentials from the last school attended.
2. Recommendation from two former professors (please use the GS Standard Recommendation Form).
3. Certified Service Records for those who are employed.
4. Certification of English proficiency. This is required only for applicants from countries where English is not the medium of instruction and/or not the native language.
5. Duly notarized Sworn Declaration and Authorization (for foreign student applicant only).

**APPLICATION FEE:** MA/MS/MAED (PhP100.00), PhD (120.00) for Filipino citizens or US$25 for foreign nationals.

**DEADLINES:** July 19 for 1st semester (August) admission, November 30 for 2nd semester (January) admission, and May 15 for Midyear/Summer (June) admission.

**Note: Fill-up this form legible. Avoid erasures.**

**PERSONAL DATA**

**1.** Full Legal Name:

(Family Name) (First Name) (Middle Name)

**2.** Mailing Address:

(Number) (Street) (City/Town) (Cell phone No.)

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(Province/State) (Zip Code) (Country) (Email Address)

**3.** Place of Birth: **4.** Date of Birth:

**5.** Citizenship: **6.** Sex: Male Female

**7.** Civil Status: Single Married Widow/er

**8.** Present Occupation/Position:

**9.** Name of Employer (Institution or Company):

**10.** Address of Employer:

(Number) (Street) (City/Town) (Contact No.)

(Province/State) (Zip Code) (Country)

Revised form September 2019

**11. ACADEMIC BACKGROUND**

List all schools previously attended starting with the most recent.

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| **NAME AND ADDRESS OF SCHOOL** | **MAJOR FIELD** | **DEGREE & DATE RECEIVED** |
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**ADMISSION REQUEST**

**12.**  Degree sought:

MA MAEd MS MPA PhD

**13.** Major field of interest:

**14.** Is degree sought vertically aligned with BS Degree? YES NO

**15.** Semester for which admission is sought:

First Semester (S.Y. 20\_\_\_) Second Semester (S.Y. 20\_\_\_) Summer (Year 20\_\_\_)

**16.** Will you enroll as scholar**?**  YESNO

If Yes. What scholarship? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**17.** State how your studies will be financed:

**18.** What researches other than thesis have you published?

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| --- | --- | --- |
| **TITLE OF ARTICLE** | **TITLE OF PUBLICATION** | **YEAR PUBLISHED** |
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**19.** Please list your membership in honor and professional organizations. (Pls. use additional sheet if necessary)

**20.** Please list scholarship, honors, prizes and awards you have received. (Pls. use additional sheet if necessary)

**21.** Unpublished research papers or thesis. (Pls. use additional sheet if necessary)

**22.** Names, titles and address of the professors whom you have requested to recommend you.

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| --- | --- | --- |
| **NAME** | **TITLE** | **ADDRESS** |
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**CERTIFICATION**

I affirm that the information I have provided in this application form is complete, accurate and true to the best of my knowledge. I agree to submit other documents that may be required for this admission. I understand that furnishing any false information in this application may result in the cancellation of my admission or registration.

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Signature Over Printed Name of Applicant Date

(Revised Form September 2019)

**(To be filled up by Evaluation Committee)**

Approval Recommended Denial Recommended

Regular Admission

Admission on Probation

Conditions of Admission on Probation

To be assigned as temporary enrolment Adviser: The Department Chairperson

EVALUATION COMMITTEE

Member (Name Over Printed Name) Member (Name Over Printed Name)

Date: Date:

\_\_\_\_\_\_\_\_\_\_\_\_

College Dean/Institute Director

Date: \_\_\_\_\_\_\_\_\_\_\_\_

**GS DEAN’S ACTION**

Approved Denied

Regular Admission

Admission on Probation

ROMEO A. GOMEZ JR., PhD

DEAN

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_