

Security Deployment Plan for Benguet State University main campus: (CY 2021)

For purposes of post identification and specific area of responsibility for deployment, following station numbers and hours are herewith posted:

Post 1. Main Gate

1st Shift (2400H-0800H) & 1 Plantilla

2nd Shift (0800H-1600H) & 1 Plantilla

3rd Shift (1600H-2400H) & 1 Plantilla

6 guards manning this area with 2 guards per shift for the entrance & exit.

Post 2. Elementary Laboratory School (ELS), College of Nursing (CN)

1st Shift (2400H-0800H)

2nd Shift (0800H-1600H)

3rd Shift (1600H-2400H)

Post 3. College of Veterinary Medicine & Research and Extension Area

1st Shift (2400H-0800H)

2nd Shift (0800H-1600H) & 1 at the back of PNB/Mcdo. UBA wag-wagan & parking

3rd Shift (1600H-2400H)

Post 4. MARKETING CENTER AREA

1st Shift (2400H-0800H)

2nd Shift (0800H-1600H)

3rd Shift (1600H-2400H)

Post 5. Presidential Cottage, Betag Housing area (Watchmen)

1st Shift (2400H-0800H)

2nd Shift (0800H-1600H)

3rd Shift (1600H-2400H)

POST 6. GLADIOLA CENTER (Watchmen)

1st Shift (2400H-0800H)

2nd Shift (0800H-1600H)

3rd Shift (1600H-2400H)

Post 7: SLS Junction and Vocational Agriculture (VoAg) Boom

1st Shift (2400H-0800H)

2nd Shift (0800H-1600H) 2 Guards on duty, one to monitor for the entrance coming from PCP2

3rd Shift (1600H-2400H)

Post 8. Museum and Medical Clinic Junction

1st Shift (2400H-0800H)

2nd Shift (0800H-1600H)

3rd Shift (1600H-2400H)

Post 9 Last Gate Area

1st Shift (2400H-0800H)

2nd Shift (0800H-1600H)

3rd Shift (1600H-2400H)



Post 10. New R & E Building

1st Shift (2400H-0800H)

2nd Shift (0800H-1600H)

3rd Shift (1600H-2400H)

Post 11- NPRCRTC (Root crops area)

1st Shift (2400H-0800H)

2nd Shift (0800H-1600H)

3rd Shift (1600H-2400H)

Post 12. Strawberry Backfield area, Betag Filtration Satellite Market

1st Shift (2400H-0800H)

2nd Shift (0800H-1600H)

3rd Shift (1600H-2400H)

Post 13. IPA /Floriculture Area, Cabanao Housing Gate

1st Shift (2400H-0800H)

2nd Shift (0800H-1600H) & 1 for cabanao gate

3rd Shift (1600H-2400H)

Post 14. Mushroom, College of Forestry, Fishery and Perimeter areas

1st Shift (2400H-0800H)

2nd Shift (0800H-1600H)

3rd Shift (1600H-2400H)

Post 15- PAGASA, Balili Experimental area

1st Shift (2400H-0800H)

2nd Shift (0800H-1600H)

3rd Shift (1600H-2400H)

Post 15-A POULTRY/PIGGERY area

2100H-0500H

Post 16. Office of Student Services Building & compound

2nd Shift (1000H-1800H)

Post 17. GAYASI/ALNO/LOWER WANGAL Land Reservation Areas

2nd Shift (0800H-1600H) 2 Guards

ADMINISTRATION BUILDING – 3 Watchmen and alternate PLANTILLA GUARDS

GUARDS RESPONSIBILITIES AND DUTIES:

- Guard must always observe proper courtesy and discipline.
- At all time, guard must be in proper uniform, maintain proper hygiene and with smart bearing
- As front-line of defense, always observe proper decorum and must familiarizes himself with the policies, buildings, training halls, and employees of the University.
- Incoming Guard must be on his/her assigned post at least 10 minutes before actual relieve to ensure proper turnover.



- Strictly enforce NO ID, NO GATE PASS NO ENTRY policy. Implement vehicular access control and inspection of materials, objects being brought in/out of AOR.
- Implement NO TRIP TICKET, NO T.O., NO TRIP POLICY, log-in vehicle/plate No., passengers, destinations, time in/out.
- Assist visitors to respective area of destination, coordinate to other post for assistance.
- Shall serve as main channel to all post for any disseminations of information.
- Switch on/off perimeter lights assigned within AOR.
- Perform other task as maybe assigned.

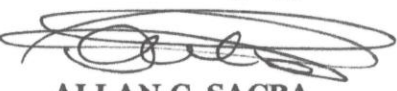
Note: The main gate as the show window of the University wherein all Visitors/ Guest pass by & Guards assigned must be smart, well oriented on security protocols particularly on vehicle access control and visitors movement control.

Prepared by:



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Recommending Approval



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