

### Republic of the Philippines

## Benguet State University La Trinidad, Benguet

## Annual Procurement Plan for 2017 GENERAL FUND

				Schedu	ule for each Pro	curement Activi	ty		E	stimated Budget (PhP)		
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Ads/Post of IB/RE	Sub/ Open of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	со	Remarks (brief description of Program/Project)
I. Sup	plies and Materials											
	A. Office Supplies	All Sector	Agency-to-Agency (PS DBM), PB, Alternative Mode of Procurement		First to Las	t Quarter		General Fund	4,718,802.62	4,718,802.62		
	B.Toner for Photocopier	All Sector	Ageny-to-Agency, PB, Alternative Mode of Procurement		First to Las	t Quarter		General Fund	1,491,980.60	1,491,980.60		
	C. Inks	All Sector	Ageny-to-Agency, PB, Alternative Mode of Procurement		First to Las	t Quarter		General Fund	2,030,834.08	2,030,834.08		
	D. Information Technology (IT) Supplies	All Sector	Ageny-to-Agency, PB, Alternative Mode of Procurement		First to Last Quar			General Fund	126,499.72	126,499.72		
	E. Janitorial Supplies	All Sector	Ageny-to-Agency, PB, Alternative Mode of Procurement		First to Las	t Quarter		General Fund	1,865,086.76	1,865,086.76		
	F. Construction Supplies	All Sector	PB, Alternative Mode of Procurement		First to Las	First to Last Quarter		General Fund	755,040.00	755,040.00		
	G. Electrical/ Electronics Supplies	All Sector	PB, Alternative Mode of Procurement		First to Las	t Quarter		General Fund	79,225.00	79,225.00		
	H. Laboratory Supplies	Academic, Research and Extension	PB, Alternative Mode of Procurement		FIRST to Last Quarter		General Fund	572,459.00	572,459.00			
	I. Agricultural Supplies	All Sector	PB, Alternative Mode of Procurement		First to Las	t Quarter		General Fund	2,489,000.00	2,489,000.00		3
	J. Autoparts	Admin	PB, Alternative Mode of Procurement		First to Las	t Quarter		General Fund	61,500.00	61,500.00		
	K. Medical Supplies	All Sector	PB, Alternative Mode of Procurement		First to Las	Quarter		General Fund	900.00	900.00		
	L. Medals, Plaques, Trophies	All Sector	PB, Alternative Mode of Procurement		First to Last	Quarter		General Fund	48,000.00	48,000.00		

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(PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Ads/Post of IB/RE	Sub/ Open of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	со	Remarks (brief description of Program/Project)
	M. Communication											
	M. 1. Communication Supplies	All Sector	PB, Alternative Mode of Procurement		First to Las	t Quarter		General Fund	44,400.00	44,400.00		
	M. 2. Cable Satellite & Radio	All Sector	Alternative Mode of Procurement		First to Last Quarter				216,000.00	216,000.00		
	M. 3. Telephone Expenses- Landline	All Sector	Alternative Mode of Procurement		First to Last Quarter				1,061,000.00	1,061,000.00		
	M.4. Telephone Expenses- Mobile	All Sector	Alternative Mode of Procurement	First to Last Quarter				General Fund	900,000.00	900,000.00		
	M. 5. Postage Courier	All Sector	Alternative Mode of Procurement	First to Last Quarter					148,000.00	148,000.00		
	N. Text Books & Instructional Expenses	All Sector	Alternative Mode of Procurement	First to Last Quarter				General Fund	1,548,000.00	1,548,000.00		
	O. Accountable Forms	All Sector	Alternative Mode of Procurement	riisi to Last Quarter				General Fund	2,026,000.00	2,026,000.00		
	P. Raw Materials/ Supplies	Research and Extension; Business Affairs	Alternative Mode of Procurement		First to Last Quarter				325,000.00	325,000.00		
	Q. Other Maintenance & Operating Expenses,(Other Supplies)	All Sector	Alternative Mode of Procurement		First to Las	t Quarter			6,648,000.00	6,648,000.00		
					S	Sub-total		•	27,155,727.78	27,155,727.78	-	
.CAI	PITAL OUTLAY											
. INF	RASTRUCTURE											
	A. Repair and Maintenance of Building and Other Structure	All Sector	PB and alternative mode of procurement		First to Las	t Quarter		General Fund	8,422,500.00	8,422,500.00		
	B. Construction of Storm Drainage System	Administration	Public Bidding	Feb-17	Feb-17	Mar-17	Mar-17	General Fund	20,000,000.00		20,000,000.00	
	C. Completion of College of Home Economics and Technology (CHET) Laboratory Building	Administration	Public Bidding	Mar-17	Mar-17	Apr-17	Apr-17	General Fund	20,000,000.00		20,000,000.00	

Schedule for each Procurement Activity

Estimated Budget (PhP)

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(PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Ads/Post of IB/RE	Sub/ Open of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	со	Remarks (brief description of Program/Project)
	D. Completion of Animal Science Laboratory Laboratory Building	Administration	Public Bidding	Mar-17	Mar-17	Apr-17	Apr-17	General Fund	10,000,000.00		10,000,000.00	
	E.Construction of BSU- Buguias Academic Building	Administration	Public Bidding	Feb-17	Feb-17	Mar-17	Mar-17	General Fund	15,000,000.00		15,000,000.00	
	F. Construction of the Institute of Human Kinetics (IHK) Building - Phase 1	Administration	Public Bidding	Feb-17	Feb-17	Mar-17	Mar-17	General Fund	10,000,000.00		10,000,000.00	
	G. Continuation of the College of Teacher Education (CTE) Building -Frontage Ed-Tech Lab) Phase IV	Administration	Public Bidding	Feb. 6-13, 2017	Feb. 27, 2017	Mar-17	Mar-17	General Fund	9,948,000.00		9,948,000.00	
	H. Completion of BSU-Bokod Laboratory Building	Administration	PB and alternative mode of procurement	Mar-17	Mar-17	Apr-17	Apr-17	General Fund	5,000,000.00		5,000,000.00	
	I. Completion of Administration Building - Bokod Campus	Administration	PB and alternative mode of procurement	Mar-17	Mar-17	Apr-17	Apr-17	General Fund	4,000,000.00		4,000,000.00	
	J. Completion of the Research and Extension Complex	Administration	Public Bidding	Dec. 29, 2016 - Jan. 5, 2017	Jan. 18, 2017	Jan. 2017	Feb. 2017	General Fund	19,599,506.00		19,599,506.00	
					S	Sub-total			121,970,006.00	8,422,500.00	113,547,506.00	
2. EQ	UIPMENT											
	A. Equipment for Specialized Laboratories	Academic, Research and Extension	PB and alternative mode of procurement		First to Las	t Quarter		General Fund	20,000,000.00		20,000,000.00	
	B. Laboratory Equipment	Academic, Research and Extension	PB and alternative mode of procurement		First to Las	t Quarter		General Fund	306,000.00	306,000.00	=	
	C. Information Technology (IT) Equipment	All Sector	PB and alternative mode of procurement		First to Las	t Quarter		General Fund	2,426,405.60	2,426,405.60		
	D. Office Equipment	All Sector	PB and alternative mode of procurement		First to Las	t Quarter		General Fund	1,174,446.80	1,174,446.80		-
	E. Furnitures and Fixtures	All Sector	PB and alternative mode of procurement		First to Las	t Quarter		General Fund	56,800.00	56,800.00		
	F. Janitorial Equipment	All Sector	PB and alternative mode of procurement		First to Last	t Quarter		General Fund	51,000.00	51,000.00		

				Source			E	stimated Budget (PhP)	Damarka				
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Ads/Post of IB/RE	Sub/ Open of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	со	Remarks (brief description of Program/Project)	
	G. Electrical Equipment	All Sector	PB and alternative mode of procurement		First to Las	t Quarter		General Fund	305,000.00	305,000.00			
	H. Musical Equipment	All Sector	PB and alternative mode of procurement		First to Las	t Quarter		General Fund	30,500.00	30,500.00			
	I. Photocopier	All Sector	PB and alternative mode of procurement		First to Las	t Quarter		General Fund	215,000.00	215,000.00			
	J. Construction/ Carpentry Tools and Equipment	Administration	PB and alternative mode of procurement		First to Last			General Fund	488,600.00	488,600.00			
	K. Medical Equipment	All Sector	PB and alternative mode of procurement		First to Las	t Quarter		General Fund	562,600.00	562,600.00			
	L. Facility Upgrading	All Sector	PB and alternative mode of procurement		First to Last			General Fund	3,100,000.00	-	3,100,000.00		
					Sub-				28,716,352.40	5,616,352.40	23,100,000.00		
	A. Repair & maintenance of		Alternative mode of					General					
			I					_		I			
-	machines and equipment  B. Repair and Maintenance of	All Sector	procurement  Alternative mode of		First to Last Quarter			Fund General	1,256,000.00	1,256,000.00			
	Transportation Equipment	All Sector	procurement		First to Last Quarter		First to Last Quarter		Fund	1,704,000.00	1,704,000.00		
	C. Publication , Printing and Binding	All Sector	PB and Alternative mode of procurement		First to Last Quarter		FIRST TO LAST QUARTER 1		General Fund	1,649,000.00	1,649,000.00	2	
	D. Training , Seminars , Workshop , Planning	All Sector	Alternative mode of procurement		First to Las	t Quarter		General Fund	3,700,000.00	3,700,000.00			
	E.Transportation and Delivery Expenses	All Sector	Alternative mode of procurement		FIRST TO LAST CHIAMER		General Fund	48,000.00	48,000.00				
	F. Athletic/Cultural Uniform	All Sector	PB and Alternative mode of procurement		First to Last	t Quarter		General Fund	1,050,000.00	1,050,000.00			
	G. Auditing Services	Admin	PB and Alternative mode of procurement		First to Last	t Quarter		General Fund	1,000,000.00	1,000,000.00			
	H. Security Services	Admin	PB and Alternative mode of procurement		First to Last Quarter			General Fund	2,000,000.00	2,000,000.00			
	I. Electricity Expenses	All Sector	Direct Contracting		First to Last	Quarter		General Fund	7,315,000.00	7,315,000.00			

				Schedu	le for each Pro	ocurement Activi	ty		E	stimated Budget (PhP)		
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Ads/Post of IB/RE	Sub/ Open of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	со	Remarks (brief description of Program/Project)
	J. Fuel , Oil & Lubricant	All Sector	PB and Alternative mode of procurement		First to Las	t Quarter		General Fund	2,786,000.00	2,786,000.00		
	K. Advertising Expenses	All Sector	PB and Alternative mode of procurement		t Quarter		General Fund	52,000.00	52,000.00			
	L. Representation Expenses (meals, tokens others)	IAII Sector	PB and Alternative mode of procurement		First to Las	t Quarter		General Fund	1,000,000.00	1,000,000.00		
					S	Sub-total			23,560,000.00	23,560,000.00	-	
							GRAN	D TOTAL	201,402,086.18	64,754,580.18	136,647,506.00	

Prepared by:

JOCELYN L. MAUTING Administrative Officer II Certified Correct:

ARSENIA L. BAYAWA Administrative Officer V -PMO

Recommending Approval:

Bids and Award Committee - Goods and Services

NICANRA J. COILAN

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Administrative Officer V Member MARY JOY S RAPUSO

Chief Administrative Officer
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Professor VI Chairperson

Approved by:

FELICIANO G. CADORA JR., PhD. University President



#### Republic of the Philippines

### Benguet State University

La Trinidad,Benguet

# Annual Procurement Plan for 2017 SPECIAL TRUST FUND (STF)

				Schedule	of each Pro	curement	Activity			Estimated Budget (PhP)		Remarks			
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing	Source of Funds	TOTAL	MOOE	со	(brief description of Program/Project)			
I. SUPF	PLIES AND MATERIALS														
	A. Office Supplies	All sector	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	5,768,891.23	5,768,891.23					
	B. Agricultural Supplies	All sector	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	3,465,731.34	3,465,731.34					
	C. Auto Supplies	All sector	PB, Alternative Mode of Procurement	F	First to Last	Quarter		STF	36,000.00	36,000.00					
	D. Construction Supplies	All sector	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	412,980.00	412,980.00					
	E. Dental Supplies	Dental	PB, Alternative Mode of Procurement	F	First to Last	Quarter		STF	93,685.00	93,685.00	-				
	F. Electrical Supplies	All sector	PB, Alternative Mode of Procurement	F	First to Last Quarter		STF	665,415.00	665,415.00						
	G. Inks & Toners	All sector	PB, Alternative Mode of Procurement	F	First to Last Quarter		First to Last Quarter		STF	1,222,058.90	1,222,058.90				
	G.1 Inks	All sector	PB, Alternative Mode of Procurement	F	First to Last Quarter		First to Last Quarter		First to Last Quarter		STF	2,112,434.28	2,112,434.28		
	G.2 Toners	All sector	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	628,150.00	628,150.00					
	H. IT Supplies	All sector	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	433,156.00	433,156.00					
	I. Janitorial Supplies	All sector	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	340,585.80	340,585.80					

				Schedule of each Procurement Activity			Estimated Budget (PhP)		Remarks
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Ads/Post of IAEB Sub/Open of Bids Notice of Award Signing	Source of Funds	TOTAL	MOOE	со	(brief description of Program/Project)
	J. Laboratory Supplies	All sector	PB, Alternative Mode of Procurement	First to Last Quarter	STF	1,866,144.00	1,866,144.00		
	K. Medal, Plaques,Trophies	All sector	PB, Alternative Mode of Procurement	First to Last Quarter	STF	540,800.00	540,800.00		
	L. Medical Supplies	Academic	PB, Alternative Mode of Procurement	First to Last Quarter	STF	162,137.70	162,137.70		
	M. Medicines	Academic	PB, Alternative Mode of Procurement	First to Last Quarter	STF	366,540.00	366,540.00		
	N. Other Maintenance and Operating Expenses( tokens, meals, Snacks, others)	All sector	PB, Alternative Mode of Procurement	First to Last Quarter	STF	1,182,165.00	1,182,165.00	-	
	O. Raw materials	All sector	PB, Alternative Mode of Procurement	First to Last Quarter	STF	589,180.00	589,180.00	-	
	P. Accountable Forms (Receipts)	All sector	PB, Alternative Mode of Procurement	First to Last Quarter	STF	37,500.00	37,500.00		
	Q. Software, Ebooks	All sector	PB, Alternative Mode of Procurement	First to Last Quarter	STF	375,000.00	375,000.00		
	R. Supplies and Materials for Centennial Celebration	All sector	PB, Alternative Mode of Procurement	First to Last Quarter	STF	6,180,300.00	6,180,300.00		
				Sub-total		26,478,854.25	26,478,854.25	-	
III. CAF	PITAL OUTLAY								
1.INFR	ASTRUCTURE								
	A.Repair and maintenance of building and other structure	All sector	PB, Alternative Mode of Procurement	First to Last Quarter	STF	14,486,293.00	14,486,293.00		
				Sub-total		14,486,293.00	14,486,293.00	-	
2. EQU	IPMENT								
	A.Office Equipment		PB, Alternative Mode of Procurement	First to Last Quarter	STF	2,325,575.95	2,325,575.95		
	B. Generator Set with ATS	IHK,ICT,CAS, GSO	PB, Alternative Mode of Procurement	First to Last Quarter	STF	3,596,638.00	3,596,638.00		

131				Schedule	of each Prod	urement	Activity			Estimated Budget (PhP)		Remarks
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing	Source of Funds	TOTAL	MOOE	со	(brief description of Program/Project)
	C.Musical Instruments, sound system and Equipment	All sector	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	1,103,795.00	1,103,795.00		
	D. ICT/IT Equipments	All sector	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	7,947,965.00	7,947,965.00		
	E. Laboratory Equipments	All sector	PB, Alternative Mode of Procurement	F	First to Last Quarter			STF	2,088,805.00	2,088,805.00		
	F. Sports Equipments	Academic	PB, Alternative Mode of Procurement	F	First to Last Quarter			STF	2,828,470.00	2,828,470.00		
	G. Photocopier	All sector	PB, Alternative Mode of Procurement	F	First to Last Quarter		STF	778,000.00	778,000.00			
	H. Construction Equipment	All sector	PB, Alternative Mode of Procurement	F	First to Last Quarter		STF	126,000.00	126,000.00			
	I. Janitorial Equipments	All sector	PB, Alternative Mode of Procurement	F	First to Last Quarter		STF	87,000.00	87,000.00			
	J. Smart - TV	All sector	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	1,000,000.00	1,000,000.00		
	K. Agricultural Equipments	All sector	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	458,500.00	458,500.00		
	L. Medical Equipments	Academic	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	172,200.00	172,200.00		
	M. Dental Equipments	Academic	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	18,720.00	18,720.00		
^	N. Electrical Equipments	All sector	PB, Alternative Mode of Procurement	F	irst to Last (	Quarter		STF	214,500.00	214,500.00		
	O. Fixtures, Furniture	All sector	PB, Alternative Mode of Procurement	F	First to Last Quarter		STF	1,057,500.00	1,057,500.00			
						Sub-tota	al		23,803,668.95	23,803,668.95	-	
3. VEHI	CLES		,									
	A. Tourist Bus - 1 unit; 51 seaters	Admin	PB, Alternative Mode of Procurement	First to Last Quarter		STF	7,500,000.00		7,500,000.00			
	B. Mini Bus - 1 unit; 24 seaters	Admin	PB, Alternative Mode of Procurement	F	irst to Last (	Quarter		STF	3,500,000.00		3,500,000.00	

	· ·			Schedule	of each Pro	curement	Activity		SECTION AND ADDRESS.	Estimated Budget (PhP)		Remarks								
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing	Source of Funds	TOTAL	MOOE	со	(brief description of Program/Project)								
	C. Motorcycle - 1 unit	Admin	PB, Alternative Mode of Procurement	F	First to Last	Quarter		STF	75,000.00		75,000.00									
						Sub-tot	al		11,075,000.00	-	11,075,000.00									
III. OTH	HER PROCUREMENT								•											
	A. Repair & maintenance of machines , vehicles and equipment	All sector	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	1,710,523.00	1,710,523.00										
	B. Transportation	All sector	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	115,000.00	115,000.00										
	C. Communication	All sector	PB, Alternative Mode of Procurement	F	First to Last Quarter		STF	41,800.00	41,800.00											
	D. Publication , Printing and Binding	All sector	PB, Alternative Mode of Procurement	F	First to Last Quarter		First to Last Quarter		STF	1,371,490.50	1,371,490.50									
	E. Athletic/Cultural Uniform	All sector	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	905,500.00	905,500.00										
	F. Fuel, Oil, Lubricants,LPG Refill	All sector	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	75,700.00	75,700.00										
	G. Planning, Workshop, Training & Seminars	All sector	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	9,227,830.00	9,227,830.00										
	H. Accreditation	ОР	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	723,000.00	723,000.00										
	I. Garment Technology	Bokod Campus	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	98,250.00	98,250.00										
	J. Accomodation	All sector	PB, Alternative Mode of Procurement	F	First to Last Quarter		First to Last Quarter		First to Last Quarter		First to Last Quarter		First to Last Quarter		STF	204,000.00	204,000.00			
	K. Books	All sector	PB, Alternative Mode of Procurement	F	First to Last Quarter		STF	5,500,000.00	5,500,000.00											
	L. Student Activities (supplies and materials)	Academic	PB, Alternative Mode of Procurement	First to Last Quarter		First to Last Quarter		First to Last Quarter		First to Last Quarter		First to Last Quarter		First to Last Quarter		STF	127,000.00	127,000.00		
	M. Home Amenties	Academic	PB, Alternative Mode of Procurement	F	irst to Last	Quarter		STF	426,060.00	426,060.00										

	В			Schedule of	of each Pro	curement	Activity			Estimated Budget (PhP)		Remarks
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Ads/Post of IAEB	Ads/Post of Sub/Open of Bids		Contract Signing	Source of Funds	TOTAL	MOOE	со	(brief description of Program/Project)
	N. Campus Master Plan	Admin	PB, Alternative Mode of Procurement	First to Last Quarter				STF	1,000,000.00	1,000,000.00		
	O. Accreditation and Certificate of Program Compliance (COPC)	All sector	PB, Alternative Mode of Procurement	First to Last Quarter				STF	3,500,000.00	3,500,000.00		
	P. ISO Certification	All sector	PB, Alternative Mode of Procurement	F	First to Last Quarter			STF	1,000,000.00	1,000,000.00		
	Q. Intellectual Property Rights (IPR)	All sector	PB, Alternative Mode of Procurement	F	First to Last Quarter				300,000.00	300,000.00		
						Sub-tota	al		26,326,153.50	26,326,153.50	-	
							GRA	ND TOTAL	102,169,969.70	91,094,969.70	11,075,000.00	

Prepared By:

SONA T. PASIAN Administrative Aide VI

Recommending Approval:

Bids and Awards Committee- Goods and Services

SHEILA MARY V BASQUIAL Administrative Officer III Member

Bids and Awards Committee-Infrustructure

VERONICA REINA E. AROMIN Administrative Officer V- Budget Office Member

REX JOHN G. BAWANG Director, IHK and Assist. Prof. I Member

> MARY JOK S. RAPUSO CAO, Finance Division Member

**Certified Correct:** 

Administrative Officer V

Chief, Procurement Management Office

NICANHA J. COILAN SAO- SPMO Member

SUSAN P. BUASEN - OCASEN Administrative Officer V- CBOO Member

ANDRES ARNOLD W. LAMPACAN Executive Assistant IV- OP Vice - Chairperson

> ALLAN C. SACPA Attorney II Vice Chairperson

JOEL V. LUBRICA Professor VI and Director, OSS Chairperson

JOHN JAMES F. MALAMUG Professor VI and Special Assistant on BAC

Chairperson

APPROVED BY:

FELICIANO G. CALORA JR.

President

Page 5 of 5