



# ADVISORY

February 17, 2022

ISO 9001:2015 Certified

## Requirements for the Application for Admission to the Baccalaureate (Undergraduate) Degree Programs of Benguet State University *First Semester, School Year 2022-2023*

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In **preparation** for the opening of available slots of the various degree programs of the University covering its three (3) Campuses: La Trinidad Campus, Bokod Campus and Buguias Campus, for the First Semester, S.Y. 2022-2023, interested applicants may start preparing the required admission documents. Note that admission requirements that must be submitted will depend on the applicant's classification (as hereunder classified). **Opening of application shall be announced soon.** Application form shall then be issued during the application period.

### **Who may apply?**

**Classification of the applicant.** An applicant may only be classified in one category (except for second degree transferee):

1. **Currently enrolled Grade 12 student**-student who is presently enrolled this School Year 2021-2022 in Grade 12.
2. **Senior High School Graduate**-graduate of the CHED K to 12 program and did not enroll in any technical/vocational/college degree program in any other school after graduation.
3. **High School Graduate of the Old High School curriculum**-Graduate of the old high school curriculum (4 years in high school) who did not enroll in any college degree program in any other school after graduation from high school.
4. **ALS/PEPT Completer**-student who finished ALS/PETP following the Senior High School curriculum or whose Certificate of Rating indicate that student is eligible for College Admission or Rating is equivalent to Senior High and or similar terms.
5. **Transferee**-student who started college schooling in another school and intends to continue schooling in BSU.
6. **Second Degree**-one who graduated/finished a degree program in College. He/she may either be Second degree (BSU graduate of a Baccalaureate program) or Second Degree-transferees (Graduates of a Baccalaureate degree from another school who will enroll another degree in BSU).

### **What are the requirements?**

#### **Requirements per applicant classification:**

##### **I. Currently enrolled Grade 12 students**

###### **Admission requirements:**

- a. Photocopy/scanned copy of PSA Birth Certificate

- b. Photocopy/scanned copy of PSA Marriage Certificate for married female using the family name/surname of the husband
- c. Hard copy One (1) 2x2 recent formal studio “type” photo (not necessarily taken in a studio)
- d. Certified true copy of Grade 11 and Grade 12 Report Card. Photocopy/scanned copy will suffice if applicant can present original copy for comparison purposes
- e. Certification of Enrollment from your current school

**II. Senior High School Graduate who did not enroll in any college degree program/technical/vocational/degree program in any other school after graduation:**

**Admission requirements:**

- a. Photocopy/scanned copy of PSA Birth Certificate
- b. Photocopy/scanned copy of PSA Marriage Certificate for married female using the family name/surname of the husband
- c. Hard copy One (1) 2x2 recent formal studio “type” photo (not necessarily taken in a studio)
- d. Certified true copy of Grade 11 and Grade 12 Report Card. Photocopy/scanned copy will suffice if applicant can present original copy for comparison purposes
- e. Certification of Enrollment for the last term that you are enrolled from last school attended

**III. High School Graduate of the Old High School curriculum who did not enroll in any college degree program in any other school after graduation from high school:**

**Admission requirements:**

- a. Photocopy/scanned copy of PSA Birth Certificate
- b. Photocopy/scanned copy of PSA Marriage Certificate for married female using the family name/surname of the husband
- c. Hard copy One (1) 2x2 recent formal studio “type” photo (not necessarily taken in a studio)
- d. Certified true copy of High School Card/Form 138. Photocopy/scanned copy will suffice if applicant can present original copy for comparison purposes
- e. Certification of Enrollment for the last term that you are enrolled from last school attended

**IV. ALS/PEPT Completer eligible for College:**

**Admission requirements:**

- a. Photocopy/scanned copy of PSA Birth Certificate
- b. Photocopy/scanned copy of PSA Marriage Certificate for married female using the family name/surname of the husband
- c. Hard copy One (1) 2x2 recent formal studio “type” photo (not necessarily taken in a studio)
- d. Certified copy of ALS Certificate of Rating – For completers of Alternative Learning System (ALS) OR PEPT following the Senior High

School curriculum or whose Certificate of Rating indicate that they are eligible for College Admission/ Rating is equivalent to Senior High and or similar terms. Photocopy/ scanned copy will suffice if applicant can present original copy for comparison purposes

- e. Certified copy of ALS Certificate (Diploma)
- f. Certification of Enrollment for the last term that you are enrolled from last school attended

## **V. Transferee:**

### **Admission requirements:**

- a. Photocopy/ scanned copy of PSA Birth Certificate
- b. Photocopy/ scanned copy of PSA Marriage Certificate for married female using the family name/ surname of the husband
- c. Hard copy One (1) 2x2 recent formal studio “type” photo (not necessarily taken in a studio)
- d. Certified true copy or Copy of Grades. Photocopy/ scanned copy will suffice if applicant can present original copy for comparison purposes.
  - d.1. For students whose first time of enrollment in College is the current semester, submit certified copy of Grade 12 Card
  - d.1. For transferees whose marks in their Copy of Grades or Transcript of Records are officially withdrawn/ withdrawn with permission or similar terms, submit certified copy of Grade 12 Card
- e. Certification of Enrollment for the last term that you are enrolled from last school attended (most recent) or presently enrolled in- if currently enrolled
- f. Certification of General Weighted Average (GWA) issued by the Registrar’s Office/ equivalent Office of your last school attended.

## **VI. Second Degree:**

### **Admission requirements:**

- a. Photocopy/ scanned copy of PSA Birth Certificate
- b. Photocopy/ scanned copy of PSA Marriage Certificate for married female using the family name/ surname of the husband
- c. Hard copy One (1) 2x2 recent formal studio “type” photo (not necessarily taken in a studio)
- d. Certified true copy of Copy of Grades or Transcript of Records (Applicable only for Second Degree Transferees). Photocopy/ scanned copy will suffice if applicant can present original copy for comparison purposes.
- e. Photocopy/ scanned copy of Grades or Transcript of Records for graduates where BSU is last school attended
- f. Certification of Enrollment for the last term that you are enrolled from last school attended (most recent) or presently enrolled in- if currently enrolled
- g. Certification of General Weighted Average (GWA) issued by the Registrar’s Office/ equivalent Office of your last school attended.

For information, guidance and reference.

**(SGD) FELIPE SALAING COMILA**

University President