



Republic of the Philippines  
**Benguet State University**  
2601 La Trinidad, Benguet



*Office of the University President*  
**NOTICE TO PROCEED**

**JANICE T. ABLASI**  
**EL KALEISHA YA**  
**QASHAR ENTERPRISES**  
La Trinidad,  
Benguet

**Dear Ma'am:**

The attached Contract Agreement having been approved, notice is hereby given to your firm to supply and delivery of various office semi-expendable equipment (PO No. 2023-10-IGI- 314 ) upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

**FELIPE SALAING COMILA**  
University President

Name of Bidder/ Representative JANICE T. ABLASI

Authorized Signature [Signature]

Date of Receipt Nov 20, 2023