



Republic of the Philippines  
**Benguet State University**  
2601 La Trinidad, Benguet  
[www.bsu.edu.ph](http://www.bsu.edu.ph)



*Office of the University President*

---

## NOTICE TO PROCEED

---

**THE MANAGER**  
**NEWTOWN PLAZA HOTEL**  
#42 CM Recto St. Cor.  
Leonarwood, Rd., Baguio City

**Dear Ma'am/Sir:**

The attached Contract Agreement having been approved, notice is hereby given to your firm to proceed with the project: Lease of Venue (RFQ-1235) with PO No. 2023- 161-299 upon receipt of this notice.

You shall comply with the terms and condition of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. Keep one copy and return the other to the University.

Very truly yours,

  
**FELIPE SALAING COMILA**  
University President

**CONFORME/AWARD ACCEPTED**

Authorized Signature \_\_\_\_\_

Name of Bidder / Representative MARK GUINIGAO

Date of Receipt OCT. 16, 2023