

**IB 2023-06A– PROCUREMENT OF VARIOUS COMMON OFFICE
SUPPLIES AND PAPER MATERIALS**



**SECTION VII-
TECHNICAL
SPECIFICATIONS**

TECHNICAL SPECIFICATIONS

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Item	Specifications	Statement of Compliance
		<p>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</p>
A.	<p>ONE LOT SUPPLY AND DELIVERY OF VARIOUS COMMON OFFICE SUPPLIES AND PAPER MATERIALS</p>	
1	Ballpen, 0.5MM Ballpoint, Fine (Black)	
2	Ballpen, 0.5MM Ballpoint, Fine (Blue)	
3	Ballpen, 0.7MM Ballpoint, Fine (Black)	
4	Ballpen, 0.7MM Ballpoint, Fine (Blue)	
5	Ballpoint Pen, Blue; 0.4mm, box of 12	
6	Ballpen, 1mm Gel Pen, roller ball, with rubber grip, Black	
7	Ballpen, 1mm Gel Pen, roller ball, with rubber grip, Blue	
8	Battery, 3V Lithium Coin Type battery CR-2032	
9	Battery, R2032 R2025 CR2016 CR927 CR1220 Primary Lithium Button Cell Battery 3V	
10	Bookbinding Tape, paper cloth, 2", Black	
11	Book tape, 1", color blue	
12	Book tape, 2", color blue	
13	CD-RW (Rewritable 7900mb/80 MB)	
14	Certificate Holder, Short, color green	

15	Certificate Holder, A4, color green	
16	Certificate Holder, Long, Color Green	
17	Chalk, Colored, Dustless, 12pcs/box	
18	Chalk, White, Dustless, 100pcs/box	
19	Clip, Backfold, 19mm	
20	Clipboard, 8"x13", wooden, no cover	
21	Clip Board with Cover Black Long 13 1/2 Clipboard Accounting Folder X9-14" with Cover Black	
22	Cork Board 1200*900mm	
23	Cork Board Cuttable	
24	Cork Sheet, 1/6 in. x 18 in.	
25	Cork Sheet, Size: 4 X 8 feet X 3/16 thickness, soft, thin	
26	Cutter dynagrip snap-off knife multipurpose,	
27	Daily Time Card for Amanao BX-1500, 200 pcs/pack	
28	Double Sided Tape, w/ foam, 1"	
29	Double Sided Tape, w/o foam, 1"	
30	Double Sided Tape, w/o foam, 1/2"	
31	Expanding Plastic File Case, File Folder, Long Size	
32	Expanding/Portfolio Envelope with Garter Long Size	
33	Fastener, Plastic, 70 mm between prongs	
34	Fastener, plastic, 50 sets per box	
35	Folder, Expanding, Legal Size Documents	
36	Folder, L-type, Legal, Plastic, 50pcs/pack, shade of blue color	
37	Folder, L-type, Plastic, 12" x 9.45" clear document	
38	Folder, Morocco; Pink, legal size	
39	Folder, Morocco; Dark Green, legal size	
40	Folder, Morocco; Light Green, legal size	
41	Highlighter, Blue	
42	Laminating Film, Legal, 250 mic, 100s	
43	Laminating Film, Legal 225mic	
44	Laminating film, 9", 125micron; 100meters	
45	Laminating Film, Legal, 125 micron 100pcs/ream	
46	Marker, Permanent Black (Fine Point)	
47	Meter stick, 1 meter, stainless steel metal	

48	Metal File Office Organizer 4 layers	
49	Padding Glue, 1kg, Authentic, color red	
50	Paper Clip, Gem Type, Jumbo, 32mm, 100s/box	
51	Paper Clip, Gem Type, Jumbo, 48mm, 100s/box	
52	Protractor Half	
53	Push Pin, flat head type, 50's	
54	PVC Binding Cover, clear, 200 micron, A4, 100pcs/pack	
55	PVC Binding Cover, clear, 200 micron, Legal, 100pcs/pack	
56	PVC Book Binding Cover, Legal, clear, 250 micron thickness, 100 pcs/box	
57	Record Book, 250 pages, green cover, hard cover	
58	Ribbon, Amano BX-1500, black,	
59	Ribbon nylon for Olympia Typewriter Machine, Black	
60	Ring Binder, plastic, 1/2" 10pcs/ bundle - Black	
61	Ring Binder, plastic, 3/4" 10pcs/ bundle - Black	
62	Ring Binder, plastic, 1", 80 Ring, 10pcs/bundle - Black	
63	Ring Binder, Plastic, 1" , 80 Rings, Gold/Yellow	
64	Ring binder, plastic, 1 1/4", 80 rings, 10pcs/bundle - Black	
65	Ring Binder, Plastic, 1 1/4", 80 Rings, Gold/Yellow	
66	Ring Binder, Plastic, 1 1/2", Black, 80 Rings, Black	
67	Ring Binder, Plastic, 1 1/2", Black, 80 Rings, Gold/Yellow	
68	Ring Binder, Plastic, 2", 80 Rings, GOLD/YELLOW	
69	Ring Binder, Plastic, .5" , 80 Rings, Black	
70	Ring Binder, Plastic, .5" , 80 Rings, Gold/Yellow	
71	Ring Binder, Plastic, .25" , 80 Rings, Black	
72	Ring Binder, Plastic, .25" , 80 Rings, Gold/Yellow	
73	RING BINDER, 12.7mmX1.12m (1/2"X44"), plastic, Black	

74	RING BINDER, 19 mm X 1.12 mm (3/4"x 44"), plastic, Black	
75	RING BINDER, 25 mm X 1.12m (1" X 44"), plastic, Black	
76	Ruler, 12" long, stainless steel	
77	Scientific Calculator FX-991EX	
78	Scissor stainless Steel 8 inches	
79	Stapler, long reach/arm, with 50-sheet capacitys	
80	Sign Pen, 0.3mm Ballpoint, with gel ink, microfine (Black)	
81	Sign Pen, Black, Liquid Gel, Ball-point 0.5mm;Retractable	
82	Sign Pen, Blue, Liquid Gel, Ball-point 0.5mm;Retractable	
83	Sign Pen, Red, Liquid Gel, Ball-point 0.5mm;Retractable	
84	Sign Pen, Green, Liquid Gel, Ball-point 0.5mm;Retractable	
85	Sign Pen, Violet, Liquid Gel, Ball-point 0.5mm; Retractable	
86	Sign Pen, Black, liquid/gel ink, 0.5mm needle tip	
87	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip	
88	Sign Pen, Black, Liquid Gel, Ball-point 0.7mm;Retractable	
89	Sign Pen, Blue, Liquid Gel, Ball-point 0.7mm;Retractable	
90	Sign Pen, Red, Liquid Gel, Ball-point 0.7mm;Retractable	
91	Sign Pen, Black, 0.7-0.8mm, Rollerball	
92	Sign Pen, Blue, 0.7-0.8mm, Rollerball	
93	Tape, Transparent, 12mm	
94	Tabs, Strip Tabbing, Clear	
95	Thumb Tacks	
96	Bond Paper, A4, 80gsm	
97	Bond Paper. Long, 80gsm	
98	Cartolina, White	
99	Colored Paper, Red/Ligh Red, 8.5x13, 250's	
100	Manila Paper	
101	Note Pad, stick on, 1/2" x 2", 100 sheets per pad w/ Signage (SIGN HERE)	
102	Notes Flags, Tabs Page Marker 6 bright colors 80 sheet/pad, 0.5x1.8 (Flag type)	

103	Parchment Paper, size 210 x 287mm, 80gsm, 100 sheet per pack	
104	Paper, Morocco, Legal Size Gold/Yellow, 100pcs/pack	
105	Paper, Multicopy, A4, 80gsm, size: 210mm x 297mm	
106	Paper, Multicopy, Legal, 80gsm, size: 216mm x 330mm	
107	Paper, Multi-Purpose (COPY) A4, 70gsm, 210mm x 297mm	
108	Paper, Multi-Purpose (COPY) Legal, 70gsm, 216mm x 330mm	
109	Photopaper, Glossy, A4, 10pcs/pack	
110	Photopaper, A4 Glossy, 20 sheets per pack	
111	Photopaper, A4, Matte, 100sheets/pack	
112	Photopaper, Glossy, High Quality, Legal Glossy, 20 sheets/pack	
113	Specialty Board Paper, 220gsm, A4 10 sheet/pack	
114	Specialty Board, 220gsm, Bright Red, Legal	
115	Specialty Board, 220gsm, White, Legal, Anggrek design, 10pcs/pack	
116	Specialty Board, 220gsm White/Cream, Legal, 10pcs/pack	
117	Specialty Board, 220gsm White/Cream, Short, 10 pcs/pack	
118	Specialty Board, 220gsm, White, Short, Anggrek design, 10pcs/pack,	
119	Specialty Paper, White/Cream, Legal Size, 500pcs/ream	
120	Specialty Paper, White/Cream, Short, 10pcs/pack	
121	Special Paper, 80gsm, A4,100 sheets/ream	
122	Specialty Paper, A4, 80gsm, Pale Cream, 500 pcs/ream	
123	Specialty Paper, 80gsm, Legal, 100 sheets/ream	
124	Specialty Paper, Legal, 80gsm, Pale Cream, 500 pcs/ream	
125	Specialty Paper, Legal, 90-100gsm, watermarked laid paper; Pale Cream/light cream, 500pcs ream	
126	Specialty Paper, Legal, 90-100gsm, watermarked laid paper; Pale Yellow/Pastel Yellow, 500pcs ream	

127	Specialty Paper, Legal, 90-100gsm, watermarked laid paper; Pale Orange/ Light Orange, 500pcs ream	
128	Specialty Paper, Legal, 90-100gsm, watermarked laid paper; Pale Pink/Light Pink, 500pcs ream	
129	Specialty Paper, Legal, 90-100gsm, watermarked laid paper; Pale Blue/Light Blue, 500pcs ream	
130	Specialty Paper, 80gsm, A4 30pcs/bundle	
131	Specialty Paper, A4, 100gsm, 10sheets/pack, Pale Cream	
132	Specialty Paper, A4, 100gsm, 10sheets/pack, White	
133	Specialty Paper, A4, White, 10 pcs/pack	
134	Specialty Paper, Short, 220gsm, Pale Cream, 10 pcs/pack	
135	Specialty Paper, Short, 120gsm, Pale Cream, 10 pcs/pack	
136	Specialty Paper, Short, 120gsm, White, 10 pcs/pack	
137	Specialty Paper, Short, 80gsm, Pale Cream, 10 pcs/pack	
138	Specialty Paper, Legal, 80gsm, Pale Cream, 10 pcs/pack	
139	Sticker Paper, A4, Matte, White, 80gsm, 10pcs/pack	
140	Sticker Paper, strong adhesive, A4 size, 80 gsm, inkjet friendly, satin, 10sheets/pack	
141	Sticker Paper, Legal, Matte, White, 10 pcs/pack	

Name of Bidder over Printed Name

Date