

Republic of the Philippines  
**BENGUET STATE UNIVERSITY**  
 La Trinidad, Benguet

## FINANCIAL PROPOSAL

Name of Bidder \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10	11
Item no.	unit	DESCRIPTION	Country of Origin	QTY	Unit Price EXW per ITEM	Cost of local labor, materials and components	Total Price EXW per item ( 4 x 5)	Unit Prices per item final destination and unit prices of other incidental expenses	Sales and other taxes payable per item if contract is awarded	Total Price delivered Final Destination (8 + 9) x 4)
<b>SUPPLY AND DELIVERY OF VARIOUS COMMON OFFICE SUPPLIES AND PAPER MATERIALS</b>										
<b>A.</b>	<b>LOT</b>	<b>SUPPLY AND DELIVERY OF VARIOUS COMMON OFFICE SUPPLIES &amp; PAPER MATERIALS</b>		<b>1 LOT</b>						
1	pc	Ballpen, 0.5MM Ballpoint, Fine <b>(Black)</b>		2,356						
2	pc	Ballpen, 0.5MM Ballpoint, Fine <b>(Blue)</b>		1,671						
3	box	Ballpen, 0.7MM Ballpoint, Fine <b>(Black)</b>		5						
4	box	Ballpen, 0.7MM Ballpoint, Fine <b>(Blue)</b>		5						
5	box	Ballpoint Pen, <b>Blue</b> ; 0.4mm, box of 12		1						
6	dozen	Ballpen, 1mm Gel Pen, roller ball, with rubber grip, <b>Black</b>		10						
7	dozen	Ballpen, 1mm Gel Pen, roller ball, with rubber grip, <b>Blue</b>		10						
8	pc	Battery, 3V Lithium Coin Type battery CR-2032		10						
9	pc	Battery, R2032 R2025 CR2016 CR927 CR1220 Primary Lithium Button Cell Battery 3V		10						
10	pc	Bookbinding Tape, paper cloth, <b>2"</b> , <b>Black</b>		4						
11	roll	Book tape, <b>1"</b> , color blue		5						
12	roll	Book tape, <b>2"</b> , color blue		5						
13	pc	CD-RW (Rewritable 7900mb/80 MB)		15						
14	pc	Certificate Holder, <b>Short</b> , color green		260						
15	pc	Certificate Holder, <b>A4</b> , color green		215						
16	pc	Certificate Holder, <b>Long</b> , Color Green		150						
17	box	Chalk, Colored, Dustless, 12pcs/box		5						
18	box	Chalk, White, Dustless, 100pcs/box		40						

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19	box	Clip, Backfold, 19mm		50						
20	pc	Clipboard, <b>8"x13"</b> , wooden, no cover		30						
21	pc	Clip Board with Cover Black Long 13 1/2 Clipboard Accounting Folder X9-14" with Cover Black		10						
22	pc	Cork Board 1200*900mm		4						
23	pc	Cork Board Cuttable		4						
24	pc	Cork Sheet, 1/6 in. x 18 in.		40						
25	roll	Cork Sheet, Size: 4 X 8 feet X 3/16 thickness, soft, thin		1						
26	pcs	Cutter dynagrip snap-off knife multipurpose,		2						
27	pack	Daily Time Card for Amanao BX-1500, 200 pcs/pack		1						
28	pc	Double Sided Tape, <b>w/</b> foam, 1 "		20						
29	pc	Double Sided Tape, <b>w/o</b> foam, 1 "		457						
30	pc	Double Sided Tape, <b>w/o</b> foam, 1/2"		45						
31	pc	Expanding Plstic File Case, File Folder, <b>Long</b> Size		10						
32	pc	Expanding/Portfolio Envelope with Garter <b>Long</b> Size		30						
33	box	Fastener, Plastic, 70 mm between prongs		15						
34	box	Fastener, plastic, 50 sets per box		2						
35	box	Folder, Expanding, <b>Legal</b> Size Documents		1						
36	pack	Folder, L-type, <b>Legal</b> , Plastic, 50pcs/pack, shade of <b>blue color</b>		10						
37	pack	Folder, L-type, Plastic, 12" x 9.45" clear document		4						
38	pc	Folder, Morocco; <b>Pink</b> , legal size		50						
39	pc	Folder, Morocco; <b>Dark Green</b> , legal size		50						
40	pc	Folder, Morocco; <b>Light Green</b> , legal size		50						
41	pc	Highlighter, <b>Blue</b>		20						
42	pack	Laminating Film, <b>Legal</b> , 250 mic, 100s		7						
43	roll	Laminating Film, <b>Legal</b> 225mic		4						
44	roll	Laminating film, 9", 125micron; 100meters		1						
45	ream	Laminating Film, Legal, 125 micron 100pcs/ream		2						
46	pc	Marker, Permanent <b>Black</b> (Fine Point)		24						
47	pcs	Meter stick, 1 meter, stainless steel metal		3						

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48	pc	Metal File Office Organizer 4 layers		1						
49	kg	Padding Glue, 1kg, Authentic, color red		2						
50	pc	Paper Clip, Gem Type, Jumbo, <b>32mm</b> , 100s/box		20						
51	pc	Paper Clip, Gem Type, Jumbo, <b>48mm</b> , 100s/box		20						
52	pcs	Protractor Half		10						
53	box	Push Pin, flat head type, 50's		53						
54	pack	PVC Binding Cover, clear, 200 micron, <b>A4</b> , 100pcs/pack		7						
55	pack	PVC Binding Cover, clear, 200 micron, <b>Legal</b> , 100pcs/pack		16						
56	pack	PVC Book Binding Cover, <b>Legal</b> , clear, 250 micron thickness, 100 pcs/box		3						
57	pc	Record Book, 250 pages, green cover, hard cover		10						
58	pc	Ribbon, Amano BX-1500, black,		2						
59	roll	Ribbon nylon for Olympia Typewriter Machine, <b>Black</b>		2						
60	bundle	Ring Binder, plastic,1/2" 10pcs/ bundle - <b>Black</b>		2						
61	bundle	Ring Binder, plastic, 3/4" 10pcs/ bundle - <b>Black</b>		2						
62	bundle	Ring Binder, plastic, 1", 80 Ring,10pcs/bundle - <b>Black</b>		7						
63	bundle	Ring Binder, Plastic, 1" , 80 Rings, <b>Gold/Yellow</b>		3						
64	bundle	Ring binder, plastic, 1 1/4", 80 rings, 10pcs/bundle - <b>Black</b>		7						
65	bundle	Ring Binder, Plastic, 1 1/4", 80 Rings, <b>Gold/Yellow</b>		3						
66	bundle	Ring Binder, Plastic, 1 1/2", Black, 80 Rings, <b>Black</b>		3						
67	bundle	Ring Binder, Plastic, 1 1/2", Black, 80 Rings, <b>Gold/Yellow</b>		2						
68	bundle	Ring Binder, Plastic, 2", 80 Rings, <b>GOLD/YELLOW</b>		3						
69	bundle	Ring Binder, Plastic, .5" , 80 Rings, <b>Black</b>		2						

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70	bundle	Ring Binder, Plastic, .5" , 80 Rings, <b>Gold/Yellow</b>		3						
71	bundle	Ring Binder, Plastic, .25" , 80 Rings, <b>Black</b>		2						
72	bundle	Ring Binder, Plastic, .25" , 80 Rings, <b>Gold/Yellow</b>		3						
73	pc	RING BINDER, 12.7mmX1.12m (1/2"X44"), plastic, <b>Black</b>		20						
74	pc	RING BINDER, 19 mm X 1.12 mm (3/4"x 44"), plastic, <b>Black</b>		20						
75	pc	RING BINDER, 25 mm X 1.12m (1" X 44"), plastic, <b>Black</b>		20						
76	pc	Ruler, 12" long, stainless steel		13						
77	pcs	Scientific Calculator FX-991EX		2						
78	pcs	Scissor stainless Steel 8 inches		13						
79	pc	Stapler, long reach/arm, with 50-sheet capacity		8						
80	pc	Sign Pen, <b>0.3mm</b> Ballpoint, with gel ink, microfine (Black)		12						
81	pc	Sign Pen, <b>Black</b> , Liquid Gel, Ball-point <b>0.5mm</b> ;Retractable		25						
82	pc	Sign Pen, <b>Blue</b> , Liquid Gel, Ball-point <b>0.5mm</b> ;Retractable		20						
83	pc	Sign Pen, <b>Red</b> , Liquid Gel, Ball-point <b>0.5mm</b> ;Retractable		15						
84	pc	Sign Pen, <b>Green</b> , Liquid Gel, Ball-point <b>0.5mm</b> ;Retractable		27						
85	pc	Sign Pen, <b>Violet</b> , Liquid Gel, Ball-point <b>0.5mm</b> ; Retractable		10						
86	pc	Sign Pen, <b>Black</b> , liquid/gel ink, <b>0.5mm</b> needle tip		30						
87	pc	Sign Pen, <b>Blue</b> , liquid/gel ink, <b>0.5mm</b> needle tip		30						
88	pc	Sign Pen, <b>Black</b> , Liquid Gel, Ball-point <b>0.7mm</b> ;Retractable		15						
89	pc	Sign Pen, <b>Blue</b> , Liquid Gel, Ball-point <b>0.7mm</b> ;Retractable		15						

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90	pc	Sign Pen, <b>Red</b> , Liquid Gel, Ball-point <b>0.7mm</b> ;Retractable		10						
91	pc	Sign Pen, <b>Black</b> , 0.7-0.8mm, Rollerball		25						
92	pc	Sign Pen, <b>Blue</b> , 0.7-0.8mm, Rollerball		40						
93	roll	Tape, Transparent, <b>12mm</b>		6						
94	box	Tabs, Strip Tabbing, Clear		25						
95	box	Thumb Tacks		5						
96	ream	Bond Paper, <b>A4</b> , 80gsm		25						
97	ream	Bond Paper. <b>Long</b> , 80gsm		84						
98	pcs	Cartolina, <b>White</b>		25						
99	pack	Colored Paper, <b>Red/Ligh Red</b> , 8.5x13, 250's		1						
100	pc	Manila Paper		40						
101	pad	Note Pad, stick on, 1/2" x 2", 100 sheets per pad w/ Signage (SIGN HERE)		20						
102	pad	Notes Flags, Tabs Page Marker 6 bright colors 80 sheet/pad, 0.5x1.8 (Flag type)		15						
103	pack	<b>Parchment Paper</b> , size 210 x 287mm, 80gsm, 100 sheet per pack		2						
104	pack	Paper, Morocco, <b>Legal Size Gold/Yellow</b> , 100pcs/pack		5						
105	ream	Paper, Multicopy, <b>A4</b> , 80gsm, size: 210mm x 297mm		16						
106	ream	Paper, Multicopy, <b>Legal</b> , 80gsm, size: 216mm x 330mm		26						
107	ream	Paper, Multi-Purpose (COPY) <b>A4</b> , 70gsm, 210mm x 297mm		10						
108	ream	Paper, Multi-Purpose (COPY) <b>Legal</b> , 70gsm, 216mm x 330mm		10						
109	pack	<b>Photopaper</b> , Glossy, <b>A4</b> , 10pcs/pack		26						
110	pack	<b>Photopaper</b> , <b>A4</b> Glossy, 20 sheets per pack		5						
111	pack	<b>Photopaper</b> , <b>A4</b> , Matte, 100sheets/pack		7						
112	pack	<b>Photopaper</b> , Glossy, High Quality, <b>Legal</b> Glossy, 20 sheets/pack		29						
113	pack	Specialty Board Paper, 220gsm, <b>A4</b> 10 sheet/pack		20						

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114	pack	Specialty Board, 220gsm, <b>Bright Red, Legal</b>		5						
115	pack	Specialty Board, 220gsm, White, <b>Legal, Anggrek design</b> , 10pcs/pack		60						
116	pack	Specialty Board, 220gsm White/Cream, <b>Legal</b> , 10pcs/pack		50						
117	pack	Specialty Board, 220gsm White/Cream, <b>Short</b> , 10 pcs/pack		30						
118	pack	Specialty Board, 220gsm, White, <b>Short, Anggrek design</b> , 10pcs/pack,		65						
119	ream	Specialty Paper, <b>White/Cream, Legal Size</b> , 500pcs/ream		30						
120	pack	Specialty Paper, <b>White/Cream, Short</b> , 10pcs/pack		30						
121	ream	Special Paper, 80gsm, <b>A4</b> , 100 sheets/ream		4						
122	ream	Specialty Paper, <b>A4</b> , 80gsm, <b>Pale Cream</b> , 500 pcs/ream		5						
123	ream	Specialty Paper, 80gsm, <b>Legal</b> , 100 sheets/ream		4						
124	ream	Specialty Paper, <b>Legal</b> , 80gsm, <b>Pale Cream</b> , 500 pcs/ream		7						
125	ream	Specialty Paper, <b>Legal</b> , 90-100gsm, watermarked laid paper; <b>Pale Cream/light cream</b> , 500pcs ream		3						
126	ream	Specialty Paper, <b>Legal</b> , 90-100gsm, watermarked laid paper; <b>Pale Yellow/Pastel Yellow</b> , 500pcs ream		1						
127	ream	Specialty Paper, <b>Legal</b> , 90-100gsm, watermarked laid paper; <b>Pale Orange/ Light Orange</b> , 500pcs ream		1						
128	ream	Specialty Paper, <b>Legal</b> , 90-100gsm, watermarked laid paper; <b>Pale Pink/Light Pink</b> , 500pcs ream		1						
129	ream	Specialty Paper, <b>Legal</b> , 90-100gsm, watermarked laid paper; <b>Pale Blue/Light Blue</b> , 500pcs ream		1						
130	bundle	Specialty Paper, 80gsm, <b>A4</b> 30pcs/bundle		1						

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131	pack	Specialty Paper, <b>A4</b> , 100gsm, 10sheets/pack, <b>Pale Cream</b>		30						
132	pack	Specialty Paper, <b>A4</b> , 100gsm, 10sheets/pack, <b>White</b>		20						
133	pack	Specialty Paper, <b>A4, White</b> , 10 pcs/pack		12						
134	pack	Specialty Paper, <b>Short, 220gsm, Pale Cream</b> , 10 pcs/pack		5						
135	pack	Specialty Paper, <b>Short, 120gsm, Pale Cream</b> , 10 pcs/pack		30						
136	pack	Specialty Paper, <b>Short, 120gsm, White</b> , 10 pcs/pack		20						
137	pack	Specialty Paper, <b>Short, 80gsm</b> , Pale Cream, 10 pcs/pack		25						
138	pack	Specialty Paper, <b>Legal, 80gsm</b> , Pale Cream, 10 pcs/pack		152						
139	pack	Sticker Paper, <b>A4, Matte, White, 80gsm</b> , 10pcs/pack		31						
140	pack	Sticker Paper, strong adhesive, <b>A4</b> size, <b>80 gsm</b> , inkjet friendly, satin, 10sheets/pack		55						
141	pack	Sticker Paper, <b>Legal, Matte, White</b> , 10 pcs/pack		60						
		Grand Total								

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Name of Bidder over Printed Name

\_\_\_\_\_  
Date