



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
www.bsu.edu.ph

Office of the University President

NOTICE TO PROCEED

ALICIA P. RUFINO

General Manager/Proprietress

Officetech General Merchandise

Ephiphany Compound Betag, La Trinidad, Benguet

Dear Mrs Rufino

The attached Contract having been approved, notice is hereby given for you to proceed with the project: **One Lot Supply and Delivery of Various Office Supplies and Paper Materials** for Benguet State University La Trinidad Campus with **PO No. 2023-03-IGI- 22**.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,


FELIPE SALAING COMILA
University President

CONFORME/AWARD ACCEPTED

Authorized Signature _____ 

Name of Bidder / Representative _____
OFFICETECH GENERAL MERCHANDISE
Ephiphany Compd. Betag, ITB

Date of Receipt _____ *3-15-23*